

CORPORATE MANAGEMENT GROUP
Employment Application

~~Call to~~

10am - Friday



Your workforce management & staffing experts

APPLICANT INFORMATION					
Last Name	Lencowski	First	Mary	M.I. A	Date
Street Address	1612 Oak Street			Apartment/Unit #	
City	Hastings	State	MN	ZIP	55033
Phone	651 437 2490	E-mail Address	Mary.Lencowski@yahoo.com		
Date Available	03-22-2016	Social Security No.	473-84-8744	Desired Salary	\$15.00 hr.
Position Applied for	inventory control				
Are you authorized to work in the U.S.?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>			
How did you hear about us?	Referral Name: MN Workforce job search				
James Lencowski - referred -					

PREVIOUS EMPLOYMENT					
Company	Dollar Tree	Phone	651-437-3810		
Address	1214 Vermillion St Hastings MN		Supervisor	Missy	
Job Title	Cashier	Starting Salary	\$ 9.00 hr	Ending Salary	\$ 9.00 hr
Responsibilities	provided great customer service, cashiering & stocking				
From	12/2015	To	1/2016	Reason for Leaving	requested time off during probationary period
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>			
Company	CF Industries	Phone	847-405-2400		
Address	5300 Pine Bend Trail Rsvnt MN		Supervisor	Scott Dohm	
Job Title	Clerk	Starting Salary	\$ 15.00 hr	Ending Salary	\$ 16.00 hr
Responsibilities	outstanding customer service, check trucks in/out of facility, created BOLS				
From	2/2014	To	6/2015	Reason for Leaving	working environment not a good fit for company & myself
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>			

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Mary Lencowski
Date	3-22-2016



Criminal Background Check Acknowledgment

Part of the selection process at Corporate Management Group includes a background check. The background check includes the applicant's criminal history. As part of this interview, we ask if the applicant has been convicted of any crime. Whether or not an applicant has been convicted of a crime does not determine applicant's eligibility for this position.

Applicant Name: Mary Lencowski Date of Interview: 3/22/16
Recruiter Name: _____

Have you ever been convicted of any crime, felony, misdemeanor, not including expunged records?

Yes _____ No

Is yes, when, where and what was the nature of this offense.

You will not be denied employment solely because you answer "Yes" above or because you have been convicted of a crime, felony or misdemeanor. The company considers many individualized factors in evaluating a job candidate, including but not limited to, with respect to criminal history, the nature and date of any offense, the surrounding circumstances, and the nature of the position for which you apply.

By my signature below, I certify that the information provided above is true and complete that I have discussed the above with my interviewer as disclosed. I understand and agree that any misrepresentation by me will be sufficient cause to eliminate me from consideration for employment and/or terminate employment at any time if I have been employed.

Applicant Signature: Mary Lencowski Date: 3-22-2016
HR Manager Signature: _____ Eligible: ___ Ineligible: ___ Date: _____

Applicant Name: Mary Lencowski

Date: 3-22-2014

Interviewer: Megan Mulcahy

1. (+/-) Are you looking for short term (2-3 months) or long term (6+ months) work?

2. (+/-) What are your pay expectations? \$12-\$15 per hour
\$9.50 - \$10.50

3. (+/-) What shift(s) do you prefer to work? When are you available to start working?
Day or afternoon Now

4. (+/-) Are you available to work weekends?
Yes

5. (+/-) How do you plan to get to and from work?
drive

6. (+/-) Have you ever worked in Commercial Food Production before?
Yes - packed frozen foods

7. (+/-) Do you have any experience working in hot or cold environments? Which one?
cold

8. (+/-) What kind of work do you enjoy doing?
transportation related - create BOL's, inventory, Freight Payments/billing

9. (+/-) Tell me about what you liked about your previous job?
working with customers

10. (+/-) Tell me about what you did not like about your previous job?
blowing up balloons with helium

11. (+/-) We all make mistakes from time to time. Tell me about a time you made a mistake at work. incorrect change to customer

How did you handle it? quickly requested supervisor to open drawer reviewed cash in/out ~~error~~ error, apologized & thanked customer

12. (+/-) What do you do to keep busy when there is not enough work to do?
organizing & cleaning

13. (+/-) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match) lifting more than 20 pounds

Preparation _____

Comprehension _____