
Dung Le

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Summary

Hard-working, experienced business owner focused on positive results and client satisfaction. Reliable, conscientious and capable of taking initiative.

Due to the economic downturn, I am seeking additional income by means of a second job.

Skills

- Advanced interpersonal skills
- Experience with client satisfaction
- Fast learning
- Performs well in high-demand, fast-paced environments
- Inventory control
- Quality control
- Problem resolving
- Commitment to quality and service
- Customer friendly
- Quality control
- Cash management experience
- Employee hiring and retention
- Staff motivator
- Bilingual Vietnamese/English

Accomplishments

Business Development

- Oversee advertising for salon using multiple venues

Scheduling

- Responsible for scheduling all staff members on a monthly basis.

Client Relations:

- Maintain high level of quality customer service.
- Developed long-term relationships with customers which increased repeat business.

Inventory

- Performed accurate monthly inventories of supplies and equipment, including product used in the spa as well as resale products.

Experience

09/2006 - Current

Awesome Nails Meridian, Idaho

Principal Partner of Awesome Nails

- Awesome Nails is a professional nail salon specializing in High quality salon experience.
- Achieved high customer satisfaction while maintaining a quality product.
- Resolved customer complaints.
- Accountable for all staff development, budgeting and supply ordering.

04/2000 - 04/2006

Boise Nails Boise , Idaho

Principal Partner

07/1996 - 09/2000

Golden Nail Manchester, NH

Nail Technician

07/1995 - 07/1996

Toshiba Irvine, Ca

Quality Control

- Consistently recognized by management for providing superior customer service.
- Enhanced company reputation by assuring that all product under my control met the quality control standards.

Education and Training

1983

Westminster High School , Westminster, CA, USA

General Education

High school diploma

1984

Jobcorps Operations, Reno , NV

Auto Mechanic