

Shawn Lawrence

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OBJECTIVE

Desire a position using my skills in logistics, manufacturing, and technical field. Seeking employment with a company that will use my talents as a leader and offer opportunities for growth.

SKILLS PROFILE

- Worked with Engineers to design the layout of the new facility, making material transport more efficient and safe
- 6 Sigma Greenbelt Training and Certification
- Knowledgeable with EIMS and AIMS inventory applications
- Skilled in using the Microsoft Suite: Word, Power Point, Excel, and Access
- Specialized in Customer Service
- Auto Cad and blueprint reading experience

EMPLOYMENT HISTORY

Cytec Carbon Fibers **September 2013-Present**

Spinning and Oxidation Operator

- Monitor and maintain pressure, and temperatures, of all areas of line via control room.
- Mix process oils, and finish oils using SOP's.
- Test density, of liquids, and finished product weight, via scales and density meters.

Greenville Water System **August 2010-August 2013**

Customer Service Representative

Greenville, SC

- Receive calls, resolve customer issues, and process credit card payments
- Adjusting water bills for customers using formulas provided by the company
- Cross-trained in several areas with the ability to fill any positions as needed during the day

Caterpillar Logistics, Fountain Inn, SC **October 2003-April 2009**

Distribution Supervisor- Marine **July 2008-April 2009**

- Worked with planning to create safer assembly cells, by placing work orders, and submitting continuous improvement cards for any issues found in the areas
- Partnered with other supervisors to identify areas of improvement throughout the facility, and correct them in a timely manner.
- Lead groups of auditors to inspect finished material before it was staged for delivery

Distribution Supervisor- Logistics **July 2007-January 2008**

- Directed teams of logistics personnel to improve warehouse storage capacity, productivity, and safety
- Acquired Green belt while working with engineers, and planning during our facility move.
- Created original inventory spreadsheets at Cat Logistics to track inventory levels and items received

Team Lead Assembly/Logistics **July 2004 – January 2007**

- Trained new associates as they arrived and assisted the Assembly Supervisor with day to day operations
- Investigated and resolved inventory issues, and assisted the Logistics Supervisor with daily operations
- Checked equipment routinely and filled out work orders to ensure equipment was available and working properly

Assembly Technician/Fork-lift operator-Phillips Staffing **October 2003-July 2004**

- Built sub-assemblies for diesel engines using computer instructions and blueprints
- Stored material, and delivered material to assembly cells

EDUCATION

High School Diploma
JL Mann Academy, Greenville, SC

2002