

## Larry Dantzler

23760 Timber Bluff court, Moreno Valley, Ca. (951)732-1936

Ltdantzler@gmail.com

### Objectives

My goal is to gain employment with an organization that strives for excellence and promotes teamwork and leadership. As a former athlete, coach, and father I understand the importance of teamwork and being a team player. I look forward to sharing my skills and experience with coworkers, customers, and administrators

### Experience

Date of Employment : 11/02/2015 – 12/28/2018

Company name Pak West Paper and Packaging

Santa Ana, Ca.

### Team Lead/Certified Forklift Operator

- Inspected lifts before usage to prevent damage to customers goods being lifted
- Collaborated with team members to coordinate efficient and accurate movements
- Documented weight and destination production data in detailed daily logs for management review
- Secured loads to prevent shifting or damage to items
- Operated with zero safety violations and consistently met deadlines for loading trailers
- Removed incoming items from trucks and rail cars and transported materials to staging area
- Loaded items in optimal manner to maximize work efficiency
- Maintained current forklift training and certification as required by company policies
- Managed warehouse staff to ensure top level productivity and shipment accuracy
- Followed duties outlined in daily inbound and outbound schedules
- Monitored counts, weights and measures to verify accuracy
- Ensured all loads were secured on pallets
- Pulled and prepared product for shipment to ensure exact quantity and type of product is loaded
- Collaborated in team environment to maintain high levels of productivity
- Accurately received, stored and shipped products safely and efficiently
- Picked orders from storage, wrapped and staged for shipments
- Recorded count and condition of all cargo received

### Experience

Date of Employment : 03/2016 - Present

Management Consultants Of America

Fontana, Ca.

### Operations Manager

- Conferred with subordinate managers each day to assess needs and optimize activities
- Inspected production areas to identify and correct unsafe or unauthorized practices
- Implemented conflict-resolution tactics by cooperating with clients and staff to achieve team objectives
- Managed daily operations, including supervising multiple team members
- Planned daily operational strategies, including delivery routing, team workflows and promotional initiatives
- Collaborated with staff to maximize customer satisfaction, streamline procedures and improve

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bottom-line profitability

- Achieved and surpassed production targets through effective staff management, task allocation and materials coordination
- Aided senior leadership during executive decision-making process by generating daily reports to recommend corrective actions and improvements
- Trained, mentored and supported high-performing team, providing regular performance review, feedback and coaching in deficient areas
- Developed incident management strategy, including troubleshooting, root cause analysis and timely resolution
- Managed pre-inspections, site supervision, site measurements, scheduling and equipment management
- Assisted executive leaders in decision-making processes by creating daily reports and suggesting areas for development

### Experience

Date of Employment : 06/2014 To Present

Xgenlogix

Riverside, Ca.

### Software Engineer

- Coordinated system installations, testing and code corrections
- Evaluated software development project plans and recommended adjustments
- Optimized system performance by making proactive adjustments and resolving bugs
- Worked closely with other development team members to identify and remove software bugs
- Communicated with customers about progress updates, gathered feedback and worked to resolve specific concerns
- Collaborated in team-oriented environments, working cohesively and successfully with multiple individuals
- Collected and defined customer requirements to produce product scopes  
Resolved customer issues by establishing workarounds and solutions and by debugging and creating defect fixes

### Professional Education

Dates of Attendance : Start Date To End Date

University/ College name City, ST

Degree/Diploma Obtained

- Special Award / accomplishment or degree minor
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### Academic Education

Dates of Attendance : 9/1/1991 To 9/1/1995

Inglewood High school Inglewood, Ca.

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### Basic Studies

- High School Diploma
- Special Award / accomplishment or degree minor

### Skills

System administration  
Strong decision maker  
Windows operating systems  
Oral and written communications  
Testing and debugging  
Efficient data management  
Project documentation  
Motivated self-starter  
Superior negotiation skills  
Process improvement  
Inventory management  
Inventory tracking  
Shipping and receiving  
Customer service-oriented  
Workforce training  
Process improvement strategies  
Systems implementation  
Performance reporting  
Solutions development  
Adobe Creative Suite (Photoshop, Illustrator, Dreamweaver)  
Document control  
Maintenance planning  
Health and safety compliance  
Business Strategy Development  
Process improvements  
Quality assurance and control  
Team building

### References

References are available on requests