

Laron Wheeler

Saint Louis Park, MN 55416
laronwheeler49@gmail.com
(612) 298-0091

Accomplished and energetic Material Handler with a solid history of achievement in working with fork lifts, Pallet jacks and machine operations. Motivated leader with strong organizational and prioritization abilities. Areas of expertise include accuracy of job orders, placement of materials and dependability. Shipping and receiving capability with accurate cycle counting while maintaining FIFO systems.

Work Experience

Forklift Operator/Material Handler/ Machine Operator

MATERIAL HANDLING/PRODUCTION - Brooklyn Park, MN
May 2016 to April 2019

- MAY 2016- April 2019
- Operates pallet jacks and forklifts as and when needed
- Loads and unloads materials into machines
- Ensures all raw materials are labeled properly with appropriate dates
- Machine Operator
- Keeps track of all product assembled
- Troubleshoot Machine for any malfunction
- Scans the finished product visually while stocking and notifies the supervisor immediately if any deficit is visible
- Trained in n the proper use of hand held tools may vary.
- Support in distribution by timely picking, wrapping, packing and loading of ordered material for clients
- Assembles crates for loading, using hand tools if needed
- Maintains the workplace and warehouse in a neat, clean and orderly condition

Shipping and receiving/ Inventory clerk

Unique Industries, Inc. - Minneapolis, MN
January 2010 to March 2016

- Greet customers and ascertain what each customer wants or needs.
- Bag or package purchases maintain sales records place special orders.
- Take stock inventory and requisition of new stock.

DOCK WORKER

MCLANES USA
June 2007 to December 2009

- Prepare items for shipment.
- Assemble, address, stamp and ship material.
- Receive, verify and record incoming material.
- Arrange material for transportation to next station.

JANITOR

ISS INC

February 2005 to June 2007

- Clean building floors by sweeping, mopping, scrubbing or vacuuming them.
- Service, clean and supply restrooms and breakrooms throughout company.
- Gather and empty trash receptacles throughout building.
- Mix water and detergents in bottles, per specifications to clean areas properly.
- Dust furniture and equipment throughout the company.
- Follow procedures to use power equipment and chemical cleaners to prevent damage from property.

Education

Associate in Business Management and Communications

MINNEAPOLIS COMMUNITY & TECHNICAL COLLEGE - Minneapolis, MN

January 2019 to Present

Skills

Inventory Control, Microsoft Word, Pallet Jack, RF scanner, Shipping And Receiving, Warehouse, forklift, shipping, Forklift Operator, Excel

Certifications/Licenses

Certified Forklift Operator

Additional Information

LEADER PROBLEM SOLVING

CRITICAL THINKING ACTIVE LEARNING

HARD WORKING SAFETY

ACCOUNTABLE DEPENDABLE