

Lance Willis

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4775 Argonne St.
Denver, CO 80249

OBJECTIVE: To secure a full time position within an organization that offers a constructive workplace for communicating and interacting with customers and employees.

QUALIFICATIONS: Excellent written and verbal communication, quick learner, welcoming personality, organized, reliable and able to handle high energy multi-tasking situations.

EDUCATION:

University of Colorado State Pueblo 2008-2010
Business Management

Overland High School 2004-2008
High School Diploma

PROFESSIONAL EXPERIENCE:

Aurora Public Schools Feb. 2015 - Present
Present
➤ Responsible for Food and Nutrition Services by providing quality meals for children and excellent customer service.

FedEx Oct. 2014 - March 2015
March 2015
➤ Responsible for loading and unloading the trucks. Also worked with the scanner to coordinate the outgoing and incoming packages.

Colorado Timberline Nov. 2013 - Dec. 2013
Denver, Colorado
➤ Order selector. Responsible for heavy lifting and operating the equipment.

Ecreek Solutions Group/ Account Manager 2013- 2013
Denver, Colorado

- Call Center. Responsible for performing outbound calls for Dish Network. Handling former customer and new customer accounts.

Willis Lawn Service/Maintenance

Denver, Colorado

2010- 2011

- Responsible for mowing and trimming of lawns. Occasional landscaping when needed.

American Eagle/ Department Store Clerk

Denver, Colorado

2008

- 2009

- Maintained a clean and friendly environment. Assisted customers when needed. Stocked and organize merchandise.

References available upon request