

# Melinda K. Lambert

## Objective

To obtain a position in an organization where I can use my skills to benefit and enrich my knowledge, gain more responsibilities, and experiences.

## Education

Grant Park High School, Grant Park, IL

## Certifications

ServSafe Certification

Expires 5-12-2017

AED & CPR Certification

Expires 8-2015

## Work Experience

Integrity Trade Services - Mokena, IL

Machine Operator/Data Analyst

July 2012 – Present

- Set up, load, adjust, and monitor machines
- Maintain log books
- Assemble dosimeters

Captain D's Seafood Restaurant - Dixon, TN

Assistant Manager

March 2012 - July 2012

- Customer Relations
- Cost and Inventory Control
- Store Cleanliness

Domino's Pizza - Kankakee, IL

General Manager

September 2011 -February 2012

- Cost/ Inventory Control
- Customer Relations
- Scheduling
- Training

306 Park Lane Drive  
Grant Park, IL 60940  
Phone: 815-370-4713  
E-mail: m.k.lambert@hotmail.com

# Melinda K. Lambert

Clearwater Paper Corp. - Elwood, IL

Equipment Operator

December 2010- July 2011

- Operate production line machines
- Perform job changeovers for equipment & materials
- Operate overhead crane and walkie

## **References**

Upon Request