



Transfer Request

Employee Name: Lakhahna Lim

Date: 5/14/18

Current Shift/Dept.: 2nd South

Shift Requesting: 2nd North

Reason: Transportation

Date of Requested Transfer: 5/15/18

Office Use Only

Attendance: Great

Work Performance: No PR done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schumaker*

Work Restrictions: n/a

Current Wage: 10.00 New Wage: NA

Hire Date: 5/8/18

09/2011

HR Initials *U*