



Transfer Request

Employee Name: Ladhan Khalif

Date: 11/21/16

Current Shift/Dept.: 1st North

Shift Requesting: 2nd North

Reason: Transportation Issue

Date of Requested Transfer: 11/28/16

Office Use Only

Attendance: Currently at a Final due to transportation

Work Performance: PR on 10/17/16 score 4.00

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schenck

Work Restrictions: N/A

Current Wage: 12.00 New Wage: NA

Hire Date: 7/14/16

09/2011

HR Initials

JS