PAYROLL CHANGE REPORT

Today's Date:	9/1/2021	**Effective Date:**	NA
Hire Date:	3/19/2021	**Hours Worked:**	6 Months
Employee's Name:	Kyshawn Ellington- 1st Shift		
Department:	Dimension		

	CHANGE (S)	FROM	TO
X	Rate	$12.85	No Raise Due to Attendance
	Shift Differential		
	Total	$12.85	$0.00

	REASON (S) FOR THE CHANGE (S)						
	Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Five Unexcused Absences

Authorized by: _____ **Date:** _____
(Department Manager)

Guideline verified: Lori Lauser **Date:** 9-1-2021
(Human Resources)

_____ **Date:** 9/1/21
(GM Authorization)