Kyle Walker

Power BI Developer/Business Analyst
Fort Collins, CO
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703-402-1974

Authorized to work in the US for any employer

Work Experience

Power BI Developer/Business Analyst
OTTHydroMet - Sterling, VA
June 2019 to January 2021

Utilize Power BI to turn data into actionable information for Operations, Sales, and Finance.
• Created reports to analyze current and historical Backlog, Bookings, and Revenue for multiple global locations
• Designed and built a data model for Operations to report On Time Delivery
• Created a Daily Visual Management data model to compare month to date Bookings and Revenue to monthly targets.
• Created a Customer Report for the Sales Team to analyze customer's historic purchases, product mix, and On Time Delivery allowing improved communications with customers.
• Created reports for Project Managers and Operation Managers to provide information on open Purchase Orders and Production Orders.
Led efforts to close current and past projects in the company ERP
Developed Sharepoint Lists for Project Managers and Operations to streamline internal communications

Private Real Estate Investor and Financial Planner
Self Employed
January 2006 to February 2019

Florida, Texas, Colorado • Property manager for 3 rental properties in Florida and Texas • Negotiated leases, renovated properties and made necessary repairs • Interacted with sales associates and site construction managers during purchase of 2 new build houses in Colorado • Constructed a diversified portfolio for my family's assets • Used Visual Basic and SQL to develop Microsoft Excel and Access software programs for automated financial analysis

Graduate Assistant
University of Houston-Victoria - Houston, TX
September 2016 to September 2017

Assisted professors with grading papers, labs, and discussion board posts

Realtor
Keller Williams Realty - Vienna, VA
March 2007 to June 2011

• Acted exclusively as a buyer's agent • Assisted clients in all aspects purchasing homes • Interacted with buyers to determine their needs and wants when purchasing a home • Prepared offer documentation and

negotiated sales contract • Navigated the transaction through home inspection, appraisal, and financing contingencies • Interacted with title and escrow service companies to ensure sale was successfully closed on time • Performed market research and analysis

Staff Engineer

Professional Service Industries - New Orleans, LA

October 2002 to September 2005

• Performed Indoor Air Quality surveys of commercial and residential buildings • Performed Mold Assessments and provided contractor oversight during remediation activities • Briefed property managers and building engineers regarding mold remediation results and recommendations for improving Indoor Air Quality • Prepared formal written reports detailing Indoor Air Quality survey results and successful remediation of mold • Performed Phase I Environmental Site Assessments

Senior Technician

Healthy Buildings International - Fairfax, VA

April 1998 to April 2002

Developed leadership skills as the senior member of a technical team that performed proactive and reactive Indoor Air Quality surveys of commercial office buildings • Reviewed building blueprints with building engineers • Interacted with building tenants to determine the nature and scope of Indoor Air Quality surveys • Briefed property managers regarding survey results and recommendations for improving Indoor Air Quality • Prepared formal written reports detailing Indoor Air Quality survey results and recommendations • Constructed a database using MSOffice that automated both the preparation of field notes and the writing of detailed Indoor Air Quality reports provided to property managers

Education

Master of Business Administration in Finance

University of Houston-Victoria - Houston, TX

2014 to 2017

Bachelor of Science in Environmental Engineering

University of Florida

1992 to 1996

Skills

- Formerly certified as a Level I Thermographer for commercial building infrared inspections
- Self-taught Visual Basic for Applications (VBA) for Microsoft Excel and Access
- Currently learning SQL for Microsoft Access
- Phi Kappa Phi Honor Society
- Business Analysis
- Power BI
- Microsoft SQL Server
- Business Intelligence
- Financial Analysis