

# Kurt Horrocks

**Energetic and positive associate with eagerness to learn and obtain new experiences. Hard worker and able to keep up in a fast pace environment. Seeking employment where I can be challenged.**

Parker, CO

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Authorized to work in the US for any employer

## Work Experience

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### **Driver**

Bear Logistics Services LLC - Aurora, CO

August 2021 to Present

- Loading and unloading packages every morning and night
- Transporting packages quickly and safely
- Organizing and reviewing orders before and after delivery
- Maintaining great customer service with clients
- Provide teamwork and assist co-workers on behind tasks
- Vehicle upkeep and cleanliness

### **Order Picker**

American Furniture Warehouse - Englewood, CO

October 2020 to August 2021

- Offloading new merchandise from trucks
- Optimizing organizing of furniture in warehouse
- Loading and unloading furniture in a timely manner
- Preparing and fulfilling customer orders for pickup
- Keeping warehouse clean and presentable
- Moving furniture with forklifts and pallet jacks to assure safety

### **Pest Control Technician**

Aptive Environmental - Commerce City, CO

April 2020 to September 2020

- Interior/Exterior Home Servicing
- Making sure all materials and chemicals are clean and ready for use
- Keeping the vehicle ready for work and looking presentable
- Assessing customer needs and working with them to resolve them

### **Sales Associate**

Vape First - Tustin, CA

April 2019 to March 2020

- Managed inventory (shipping and receiving)
- In charge of minimum of \$1,000 orders for adequate product
- Assisting customers with any needs in store and over the phone
- Having the shop in working and presentable order
- POS system use to collect sales and make changes

Professional Bather

### **Up Sales and Add Ons**

PetSmart - Irvine, CA

January 2017 to March 2019

- Assisting customers with all needs and tasks to satisfaction
- Keeping up with all tool and material maintenance for store use
- Making sure all pets are clean, well taken care of and presentable

### **Tool Manager**

Firewatch/Holewatch - Salt Lake City, UT

April 2016 to December 2016

- Being in charge of preparing and restoring construction sites
- Inspecting and maintaining tool quality
- Running pre inspections to keep up to OSHA standards
- Keeping watch over all open flames and assessing potential dangers

### **Customer Concierge**

Mirage Hookah Bar & Grill - Huntington Beach, CA

January 2014 to March 2016

- Always having clear count of all inventory for daily needs
- Customer service Provided to the highest level
- Waited on floor with up to 100+ customers (food, hookah, etc)
- Routine maintenance on store products
- Providing protection and rule enforcement when needed

### **Inventory Floor Manager**

Solutions 2 Go - Santa Ana, CA

August 2012 to January 2014

- Making sure all inventory on the floor matches the computer counts
- Keeping and replacing all labels as needed for packaging
- Working with many co-workers in line to get all jobs finished effectively
- Using the forklift to move and organize product around warehouse and docks

## Education

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### **High school diploma**

Foothill High School - Santa Ana, CA

June 2008 to July 2012

## Skills

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- Shipping & Receiving
- Typing
- Delivery Driver Experience
- Excellent verbal and written communication, interpersonal and organizational skills
- Works well individually or with a team
- Completes multiple tasks efficiently and professionally
- Strong self-starter
- Quick learner
- Self-motivated to thrive in any task assigned
- Excels in a fast-paced work environment
- Driven to provide the best experience to customers
- General Office Skills (customer service, filing, scanning, word processing, typing)
- Pest Control
- Inventory Control
- Warehouse Experience
- POS
- Driving
- Pallet Jack
- Forklift
- Order Picking
- Order Picker
- Packaging
- Stocking
- Load & Unload
- Cleaning
- Sales

## Certifications and Licenses

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### **Driver's License**

### **Forklift Certification**