

PAYROLL CHANGE REPORT

Today's Date: <u>5/1/2022</u>	Effective Date: <u>5/15/2022</u>
Hire Date: <u>11/14/2021</u>	Hours Worked: <u>6 Month</u>
Employee's Name: <u>Krista Huckle</u>	
Department: <u>Area Cleaner</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$15.50	\$16.00
	Shift Differential	\$0.00	\$0.00
	Total	\$15.50	\$16.00

REASON (S) FOR THE CHANGE (S)							
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual	
Merit Increase							
Other-Job Transfer/Promotion Increase							

ADDITIONAL COMMENTS
Two unexcused absences

Authorized by: <u></u> (Department Manager)	Date: <u>4-27-2022</u>
Guideline verified: <u></u> (Human Resources)	Date: <u>4-27-22</u>
<u></u> (GM Authorization)	Date: <u>4/28/22</u>

CMG
 5-17
 21.60
 PL
 4-29