

KOLTON TRACY

9900 Westcliff Parkway Apt 1821 Westminster CO 80021 • 720-936-4281 • kttracy95@gmail.com

Professional Summary

Experienced purchasing professional with top-notch leadership, Sales and purchasing abilities. Excellent verbal and written communication skills paired with an organized nature and advanced problem-solving strengths.

Skills

- Management, Sales, Selling, Coaching, Contracts, Clients, Customer Service, Inventory, Processes, Purchasing,
- Excellent verbal/written communication

Work History:

Sales consultant,

04/2022-Present

Larry H Miller Ram Truck Center

Makes outbound calls to build the pipeline and sell Ram trucks. Helps walk in customers and uses selling knowledge to get a customer into a new truck.

Sales Advocate,

11/2020 to 04/2022

Cricket Wireless

Uses outstanding customer service and selling ability to assist customers and sell phones. Troubleshoot issues and resolve customer issues.

West Coast Regional Sales Rep, 04/2019 to 11/2020

Advanced Circuits

In charge of processing customer orders and taking inbound calls as well as making 50-70 outbound calls to drive revenue and business. Sending quotes and building a personal funnel and closing the sale.

Customer Account Manager, 11/2018 to 04/2019

Comcast Business

Handled existing customer accounts and acts as the the customers point of contact for Comcast Business. Drives account revenue by upgrading existing customer accounts, delivering 50-75 Phone calls a day based on a generated lead list. Sending Quotes, building personal funnel and closing the sale.

Purchasing Manager, 07/2018 to 11/2018

Common Knowledge Technology Inc

- Negotiated the purchasing processes for all our contracted clients, keep track of contracts and renewals and drive daily sales to hit quota.

Tech Sales Supervisor, 01/2016 to 07/2018

Staples – Centennial, CO

- In charge of maintaining daily store sales as well as coaching and leading my tech team to achieve and surpass the sales goals. Closing manager on a daily basis.

Inventory Specialist, 03/2015 to 01/2016

Staples – Centennial, CO

- In charge of maintaining store inventory and in stock and in charge of maintaining weekly truck shipments.

Sales Associate, 12/2013 to 03/2015

Staples – Parker, CO

- Front End Customer service and being out on the sales floor helping customers find and get what they came in for and selling various products and services.

Sales Associate, 01/2013 to 12/2013

OfficeMax – Castle Rock, CO

- Being out on the sales floor helping customers find the products they needed.

Cashier, 06/2012 to 03/2013

Carl's Jr

- Include being the front end cashier responsible for taking the orders for the walk in customers as well as taking food to the dine in guests.

Education

Current

Arapahoe Community College - Littleton, CO

2013

Ponderosa High School - Parker, CO