

CYNTHIA KINGHOUSE

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SUMMARY

Productive Material Handler bringing a proven history of success acquired over [Number] years of industry experience. Dedicated to promoting workplace safety and efficiency. Eager to fill a role of increased responsibility within a committed team. Efficient [Job Title] adept in inventory management and warehouse safety. Pursuing an opportunity to apply a resourceful nature and commitment to continuous improvement. Hard-working warehouse professional dedicated to adding value to a [Area of focus]-focused team through a successful foundation of knowledge in warehouse operations, [Skill] and [Area of knowledge]. Industrious [Job Title] seeking a Material Handler opportunity in which dedication and [Attribute] will be utilized. Bringing a strong understanding of warehouse practices and [Area of knowledge] to contribute value to the [Company name] team. Safety-conscious warehouse professional seeking a [Job Title] opportunity to leverage [Number] years of industry experience. Dynamic professional actively pursuing a Material Handler role in which to apply a detail-oriented nature and commitment to safety. Highly dedicated to bringing [Attribute] and [Skill] to the [Company name] team. Organized Material Handler pursuing a role within a dynamic team. Adept in [Skill] and [Skill] with an ambitious and hard-working nature.

SKILLS

- Warehouse management
- Inventory control
- Materials handling and transport
- Stock allocation
- Certified forklift operator
- Material handling

EXPERIENCE

12/2017 to Current

Material Handler

McNeilus Truck and Manufacturing — Dodge Center, MN

- Directed warehouse team of [Number] associates in the management and processing of inventory.
- Transported material to correct locations and documented inventory changes.
- Recorded unit quantities and handled or moved materials with [Type] equipment.
- Coordinated incoming and outgoing shipments and placement of materials to facilitate movement in accordance with scheduling requirements.

09/1999 to 10/2017

Courier

Fedex Corp — Memphis, TN

- Greeted customers with a smile and cordial attitude in an effort to build lasting relationships.
- Provided excellent customer service to each account.
- Made sure that all deliveries received proper signatures.
- Utilized strong time management skills to coordinate deliveries in a timely manner.

EDUCATION AND TRAINING

1983

High School Diploma

Paul L Dunbar Vocational High School — Chicago, IL