

Derek A. King

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Career Objective

Dedicated and team-oriented individual seeking an full-time Career Opportunity that will require my relationships management skills, while presenting opportunities for advancement, networking, and development

Education

| | | |
|------------------------------------|---|-------------------------------------|
| Haworth College of Business | Major: Integrated Supply Chain Management | Graduation Date: August 2012 |
| Western Michigan University | Major: Computer Information Systems | Bachelor of Business Administration |

Educational Experience

Relevant ISM Coursework:

Purchase Management, Quality Assurance & Control, Engineering Graphics, **ERP System Management**, Production Management and Control, Processes and Materials in Manufacturing, **Manufacturing Productivity Techniques**

Production Management and Control

- Explored the key principles of managing inventory such as Forecasting, Cycle counting & Auditing
- Gained experience using key objectives to successfully complete resource planning software configuration project
- Learned how to implement and manage ERP Systems, such as Project management, Configuration control & Training

Relevant CIS Coursework:

Business Analytics, Business Programming, **Business Reporting and Analysis**, IT Project Management, Systems Analysis and Design, Business Database Applications

Business Reporting & Analysis

- Strong ability to converted raw data into usable information using data cleansing techniques to produce easy to read figures
- Expanded my knowledge of Microsoft Queries and IF- Statements and manipulating data to make crucial business decisions
- Created Microsoft Excel Pivot Charts and Microsoft Access Reports to display information in a easy to read format

Professional Development

Office Manager/Internship (Supply Chain Management Responsibilities)

July 2011-September 2013

F&E Aircraft Maintenance

El Segundo, CA

- Proved leadership qualities by being promoted within 4 months to Office Manager, while maintaining my Inventory responsibilities
- Evaluated and negotiated with potential suppliers to ensure their organization was able to meet our quality and quantity demands
- Maintained Inventory of 5,000 parts which included: Shipping & Receiving, Audits, and improvements that support cost reduction

Marketing Internship

May 2013-August 2012

Global Clinical Connections- Clinical Supplies

Portage, MI

- Researched potential customers then attempted to cold call them based off profile created, acquired 10 customers during internship
- Used Salesforce to accurately update potential customers profiles and used information to build rapport with customer once contacted
- Created marketing campaign using mailchimp then tracked statistics using excel to display results to management

President of Finance

May 2010-August 2011

Alpha Kappa Psi Business Fraternity, Gamma Tau

Kalamazoo, MI

- Purchased materials for Fraternity and located new suppliers to reduce our expenses for the Active, Alumni and pledge members
- Analyzed and approved the Executive Board's budget for the semester to ensure all events were supported financially
- Used Microsoft PowerPoint Quarterly to present the Chapter Financial Standing to active and alumni Business Fraternity members

Account Collection Specialist

July 2008-June 2011

PNC Bank

Kalamazoo, MI

- Developed strong written/verbal communication skills by communicating and documenting roughly 100 cardholders accounts a day
- Learned how to multi- task in a fast pace work environment while following the guidelines of the Fair Debt Collections Act
- Provided outstanding customer service which facilitated me in collecting 60,000 a month in unsecured debt

Inventory Control

July 2006-September 2009

Papa John's

Portage, MI

- Followed blueprint plans of shelf and inventory placement to ensure proper spacing and safety
- Learned key principles for maintaining inventory records of supplies and requesting more inventory based on the projected sales
- Responsible for the upkeep of the stock room and ensuring supplies maintained proper temperature

Organizational Involvement

- Whirlpool Negotiation Training March 2012
- Alternative Winter Experience December 2010-August 2011
- Student Leadership Advisory Board, **Liaison** November 2010- August 2012
- Alpha Kappa Psi Co-ed Professional Business Fraternity September 2009-August 2012
 - Positions: Vice President of Chapter, External Business, President of Finance

Community Service

Give Kids the World
Red Cross Blood Drive

Rotary Club: Movie in the Park
Breast Cancer Walk

Big Brothers, Big Sisters
Community Advocates

Professional Skills: Microsoft Excel, Auto CAD, Microsoft Access, SAP, Microsoft Visual Studios, Microsoft Visio, Microsoft Project, Microsoft PowerPoint, SQL, Salesforce