Transfer Request

Employee Name: Kimo Bongo

Date: 7/28/16

Current Shift/Dept.: 2N

Shift Requesting: 2 N WHSE

Reason: Offered a position to fill open spot

Date of Requested Transfer: 8/1/16

Office Use Only

Attendance: Great

Work Performance: No PR Yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumacher

Work Restrictions: N/A

Current Wage: $11.00 New Wage: $12.00 LC

Hire Date: 7/20/16

09/2011

HR Initials