



Transfer Request

Employee Name: Kimmony Ngoy

Date: 2/2/17

Current Shift/Dept.: 2nd South

Shift Requesting: 1st South

Reason: Transportation

Date of Requested Transfer: 2/13/17

Office Use Only

Attendance: Great

Work Performance: PR on 11/14/16 score 4.71

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher

Work Restrictions: N/A

Current Wage: 10.00 New Wage: NA

Hire Date: 8/8/16

09/2011

HR Initials

JC