

Kim R. Allison

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Career Profile:

Bankruptcy Specialist managed a bankruptcy portfolio comprised of approximately 1000 loans on CPI bankruptcy workstations. Monitored plans for compliance and initiated legal actions. Filed proof of claims. Monitored and applied payments. Requested motions. Assisted with other departmental duties, such as foreclosures, claims, collections, and reporting.

Mortgage insurance specialist monitored FHA portfolio consisting of 80k portfolio. Monitored FHA notifications, worked Fidelity reports, paid monthly MIP premiums.

Flood Insurance Specialist monitored company portfolio for properties in Flood Zones, made updates and changes to Fidelity System, coordinated with out-sourcing agencies to make sure those loans requiring Flood Insurance notified the homeowner, also handled force-placed insurance for Floods.

Servicing Analyst coordinated special projects with third party vendors. Worked with multiple departments and Fidelity to report 1099 A and C for year-end processes.

Key Strengths:

- **Resourceful and analytical**, with demonstrated abilities in investigating and resolving complex issues to protect business assets.
- **Team player and top producer** who adapts quickly to changing priorities and new responsibilities to drive goal attainment within high-pressure, deadline-driven environments.

- ***Detail-oriented and highly-organized***; adept in verifying the accuracy and integrity of critical documentation.

Career History:

Aurora Loan Services, a Lehmann Bros. company. Scottsbluff, Nebraska, 1999 – 2007.
Bridget Peck, supervisor.

- Bankruptcy Specialist 1999 - 2003
- Mortgage/Flood/Optional Insurance Specialist 2003 - 2005
- Servicing Analyst 2005 – 2007

Valley Bank and Trust. Scottsbluff, Nebraska, 1996 – 1999. Renee Adams, supervisor.

- Bank Teller 1996 - 1999

Platte Valley Bank and Trust. Scottsbluff, Nebraska, 1993 – 1996. Paula Schank, supervisor.

- Bank Teller 1993 – 1996

Education History:

Associate Degree in Business Administration
Western Nebraska Community College, 2005

References available upon request