

Kiera Cheeks

Material Handler - Federal Express (Fedex)

St. Louis, MO 63137

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To obtain a position that will allow me to use and develop my

knowledge and experience to become a major asset to the company.

Work Experience

Material Handler

Federal Express (Fedex)

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St. Louis, MO

August 2016 to Present

Responsible for loading, unloading, sorting of packages by hand, including lifting, pushing, pulling, carrying and placing, in a safe efficient manner.

- Fast paced environment, standing, bending and stooping for long periods of time.
- Determine the correct conveyor system by scanning packages, reading labels and charts, verifying number and memorizing information and sorts packages accordingly

Count Team Member

River City Casino

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St. Louis, MO

January 2015 to May 2016

Drop and Count internal controls.

- Count, strap and large amounts of bills in various denominations.
- Opens canisters from slot bill acceptors, matches bill acceptor to header card places currency in a plastic container.
- Opens table game and poker boxes and performs table game and poker count.

Shift Manager

Auntie Anne's

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St. Louis, MO

August 2012 to April 2015

Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledge every customer, maintaining solid product knowledge.

- Maintained orderly appearance on register area
- Responsible for 4 cashiers daily/Opening and Closing restaurant.
- Process credit card transaction.
- Explain policy and procedures to new employees.
- Detail cleaning at the end of each day/Stock store products.

Education

High School Diploma

Hazelwood East High School

May 2009

Additional Information

Skills

- Self-motivated, initiative, maintains a high level of energy.
- Ability to organize, prioritize and work under extreme work pressure.
- Tolerant and flexible, adjusts to different situations.