



Transfer Request

Employee Name: Khadija Adawe

Date: 1/11/2019

Current Shift/Dept.: 2nd South

Shift Requesting: 1st South

Reason: Daycare Issues

Date of Requested Transfer: 2/11/2019

Office Use Only

Attendance: Great

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: NA

Hire Date: 12/18/2018

09/2011

HR Initials

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