

# Kevin Vail

Denver, CO 80219

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Experienced technician with 5+ years of experience in technical and analytical capabilities.

Strengths focus around, developing and evaluating solutions across different mediums for assertion of goals. Strong team player adept at carrying out programs through research, data analysis and needs assessment, under time and budgetary constraints. Skilled at simplifying a diverse range of complex material to effectively communicate and achieve instructional goals

## WORK EXPERIENCE

### Mailroom

Daily reporter - Spencer, IA -

2017-04 - 2018-02

Company: Daily Reporter Northwest Iowa Address: 310 E Milwaukee St, Spencer, IA 51301

Employed from: April - 2017 To: February - 2018

Position: Mailroom

Salary: Starting 7.60 / hr Ending 7.60 / hr

Supervisor: Chelsea Muckey

Telephone Number: (712) 262 -6610

Job Description / Responsibilities: At times i was responsible for ensuring each bundle through the stacker is properly tied for delivery to circulation. Checking bundles for accurate counts. Palletizing bundles on skids. General housekeeping and daily cleaning of work area. Helping maintain a clean and safe work environment by using proper waste material receptacles.

### Crew member

Taco Johns Address - Spencer, IA -

2017-04 - 2017-09

Salary: Starting 8.00/ hr Ending 8.00 / hr

Supervisor: Missy Zmudka (Hastings)

Telephone Number: (712) 580-5566

Job Description / Responsibilities: As a Team Member, I worked a variety of job stations in the restaurant. I was responsible for the front counter or drive-thru, taking customer orders, handling cash and/or handing out orders: in the dining area, ensuring customer satisfaction. I worked in the food production area of the restaurant, the steam table, prep area and fry station. These responsibilities required me to follow directions for equipment and/or recipe and menu item preparation.

### Maintenance

SIG International Iowa Inc - Boyden, IA -

2014-04 - 2014-08

Salary: Starting 10.75/ hr Ending 11.75 / hr

Supervisor: Josh Hart

Telephone Number: (712) 725-2172

Job Description / Responsibilities: Diagnose and provide possible solutions for electrical, ventilation, and other facility challenges that arose throughout the facility; collaborated and closely aligned with farm managers and staff on issues to ensure a seamless working relationship. Ensured that routine maintenance work was conducted in a manner that safeguarded the environment, maintained regulatory compliance that emphasized like-new results after completion.

## **Waiter**

Barbs Corner Address - Everly, IA -

2012-06 - 2012-10

Salary: Starting 4.50 / hr Ending 4.50 / hr

Supervisor: Heather Dillingham

Telephone Number: (712) 834-2275

Job Description / Responsibilities: Greeting and seating guests in the establishment, as well as taking and delivering beverages and food orders. Preparing checks that itemize and total meal costs and sales taxes. Providing a pleasurable and comfortable dining experience for patrons. Performing food preparation duties such as preparing salads, appetizers, cold dishes, portioning desserts, and brewing coffee. Stocking and maintaining an orderly and cleanly serving station. General cleaning duties performed at any restaurant.

## **Computer Technician**

Hyde Computer Systems Address - Spencer, IA -

2008-08 - 2011-11

Salary: Starting 8.50 / hr Ending 10.75 / hr

Supervisor: Charles Hyde

Telephone Number: 712-262-3077

Job Description / Responsibilities: Software installation, configuration, upgrades, as well as removal of various viruses, and malware / spyware problems for customers. Troubleshooting, and performing diagnostics repair as required on multiple computer types. Ie. HP, Compaq, IBM, Dell, .. etc. Also responsible for sales and support of Computer equipment and peripherals in a retail environment.

## **Morning Stock Personal**

Menards Address - Spencer, IA -

2011-05 - 2011-07

Salary: Starting 8.50 / hr Ending 8.50 / hr

Supervisor: Alan

Telephone Number: 712-262-2022

Job Description / Responsibilities: A normal day consisted of helping customers, stocking new products, and cleaning the department. I personally worked in the building materials department, therefore I learned about lumber, concrete, fences, decks, etc.

## **Pressmen**

RR Donnelley Address - Spencer, IA -

2008-01 - 2008-06

Salary: Starting 10.75 / hr Ending 11.75 / hr

Supervisor: Greg Kaiser

Telephone Number: 712-262-6353

Job Description / Responsibilities: Maintenance, and operation of a printing press for magazine and paper media type coverage and distribution. General cleaning and maintenance expected in a factory environment.

### **Cashier and Cook**

McDonalds Address - Spencer, IA -

2007-06 - 2007-09

Salary: Starting 6.75 / hr Ending 7.25 / hr

Supervisor: Bonnie Lindahl

Telephone Number: 712-580-8864

Job Description / Responsibilities: I worked in the kitchen preparing food and at the front counter helping customers through the ordering process. Team member job duties include operating a cash register, running the drive-thru, cooking Big Macs and other menu items, cleaning the restaurant, and completing other assigned tasks.

### **EDUCATION**

#### **Associate's Degree**

Iowa lakes Community College

2014

#### **General Education Diploma**

Iowa lakes Community College

2011

### **SKILLS**

Forklift Operator