



# employer solutions staffing group

Leveraging Resources in a Changing Market

## Direct Deposit/Payroll Debit Card Authorization

Employees have the option of receiving wages by Direct Deposit and/or Payroll Debit Card.

If you do not provide a written election, wages will be paid by Payroll Debit Card.

### SECTION 1 BASIC INFORMATION

Employee Name <b>Kevin Senne</b>	SSN# (last 4 digits) <b>0109</b>	Effective Date <b>8/17/17</b>
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### SECTION 2 ELECTRONIC PAY OPTIONS

**Direct Deposit** (Please complete Sections 3 and 5 below) *Note: Direct Deposit accounts may take up to 7 days to be activated.*

**Payroll Debit Card** (Please complete Sections 4 and 5 below)

### SECTION 3 DIRECT DEPOSIT

ACCOUNT	<input checked="" type="checkbox"/> Update Bank Account	<p><b>I understand and acknowledge that if I do not provide a voided check with this direct deposit form, I am responsible for any delays in payroll or extra costs incurred if the account number that I provide is incorrect.</b></p> <p>Initial _____ Date _____</p>
	Bank Name: <b>Bank of America</b>	
	Routing#: <b>067011294</b>	
	Account#: <b>94321088000 24267</b>	
	Account Type: <input checked="" type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Other	

- To help us avoid making an error, please attach a copy of a voided check. (a deposit slip will not work)
- If you change banks, do not close your old bank account until your direct deposit has started at the new bank, which may take 2 pay periods.

### SECTION 4 PAYROLL DEBIT CARD

Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. In order to request a Payroll Debit Card for you, we must provide all of the following information that will enable the financial institution to identify you. If you do not submit a Direct Deposit/Payroll Debit Card Authorization, ESSG will provide the necessary information and issue you a Payroll Debit Card to pay your wages. For your protection, the financial institution may ask you to provide them additional identification information so they can verify your identity.

Except for the routing and account number, ESSG does not have access to any information regarding your Payroll Debit Card account or transactions. On your first payday, you will receive your new Payroll Debit Card, and a packet containing all of the terms and conditions. You will then sign acknowledging that you received the Payroll Debit Card and packet. Your Payroll Debit Card will be reloaded on each payday you receive wages.

CARDHOLDER INFORMATION (as you want your Payroll Debit Card to be issued)

First Name	M.I.	Last Name	Date of Birth
Street Address (PO BOX NOT ACCEPTABLE)			Social Security#
City	State	Zip	Cell Phone (mobile)

### RECEIPT OF PAYROLL DEBIT CARD (to be completed when you pick up your Payroll Debit Card)

Payroll Debit Card Routing #	Payroll Debit Card Account #
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I have received my Payroll Debit Card, welcome brochure, program fees, program terms, conditions, and disclosures. By activating my Payroll Debit Card, I am agreeing to the program terms, conditions, and disclosures that are included or made available to me from time to time from the financial institution. I authorize the financial institution to debit my Payroll Debit Card account for the fees described in the fee schedule that is part of the program terms, conditions, and disclosures.

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Paper Check** (Option available to GA NH and NY residents only)

### SECTION 5 AUTHORIZATION

I authorize ESSG to directly deposit my periodic wages/compensation payments, net of required tax withholdings, other required withholdings or authorized deductions, into my account(s) as designated above and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my account(s). **\* E-mail is required for pay stub information.**

\*E-mail: **kpSenne@gmail.com**  
 this information will only be used to send your paystubs electronically

Employee's Signature: **[Signature]** Date: **8-17-17**

Kevin Senne

Step 2: Remove this slip at the perforation and provide to your employer

Paso 2: Desprende este volante en el perforado y entrégase a tu empleador.

Note: You will not need the numbers below once this slip is provided to your employer.

Nota: Una vez que hayas entregado este volante a tu empleador, no necesitarás los números que aparecen a continuación.

For Employer Use Only / Para uso del empleador solamente:
ABA Routing Number: / Núm. de ruta ABA: 067011294
Account Number: / Núm. de cuenta: 9432108800024267

Account Information Slip / Volante de Datos de Cuenta

Step 1: Complete the following information

Paso 1: Completa los siguientes datos

First Name / Nombre:

Grid of 15 boxes for first name

Last Name / Apellido:

Grid of 15 boxes for last name

Employee ID Number / Número de Empleado:

Grid of 8 boxes for employee ID number

Bienvenido al servicio Money Network®

Con el servicio Money Network® ("Servicio"), tus fondos de nómina serán automáticamente depositados en una cuenta Money Network ("Cuenta"). Tienes la opción de usar la Tarjeta de pago Money Network Visa ("Tarjeta de pago") adjunta para tener acceso a los fondos de la Cuenta.

Todos tus fondos de nómina están siempre a tu disposición a través de un Cheque Money Network™ ("Cheque"); el uso de la Tarjeta de pago no es obligatorio. Para empezar a recibir tu pago a través de este Servicio, simplemente sigue las instrucciones que se encuentran a continuación.

Consentimiento del acuerdo y firma electrónica.

Reconozco que he leído los Términos y Condiciones del servicio Money Network® ("Términos y Condiciones") adjuntos, incluyendo las declaraciones sobre Transferencias electrónicas de fondos, Disponibilidad de fondos y Veracidad en la divulgación de los ahorros, además de la Tabla de cargos y la Tabla de límites de transacciones relacionadas con la Cuenta y el Servicio, y acepto cumplir con sus términos.

Entiendo que el retener, activar o usar la Tarjeta de pago o los Cheques, constituye mi aceptación de los Términos y Condiciones.

Reconozco que cualquier término de los Términos y Condiciones, la Tabla de cargos y la Tabla de límites de transacciones puede cambiar en cualquier momento (y se me notificará dicho cambio si la ley lo exige) y mi retención o el uso de la Cuenta después de la fecha de entrada en vigencia de cualquiera de dichos cambios constituirá mi aceptación de los nuevos términos o cargos.

¡Empezar es fácil!

- Consentimiento. Lee el Consentimiento del acuerdo y firma electrónica, más los Términos y Condiciones adjuntos.
Activación. Sigue las instrucciones de la etiqueta de activación adherida a tu Tarjeta de pago. Recuerda que necesitarás tu PIN para hacer compras de débito con PIN y retirros de cajeros automáticos, y para tener acceso a la

Para comunicarte con el Servicio al Cliente, llama al:

1-800-845-8683