

Kent Glasco

Houston, TX 77084

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Professional Summary

Friendly and engaging team player and leader able to inspire workers to perform their best. Detail oriented with excellent communication skills and great customer service. Looking for a permanent position in an established company.

Work Experience

Owner/Operator

Glasco Tile and Home remodeling-Conroe, TX

Present

Tear out and installation of sheet rock, 2x4, and hardi-board for backsplashes, showers, and counter tops, using various hand tools. Installation of marble, ceramic, or slate tile.

Digging 3x2 foot trenches for the installation of French drainage system. Laying and installing 4 inch drainage pipe. Shoveling and covering with stone.

Tearing down and rebuilding fences. Setting posts and cutting using woodwork tools and saws, nail guns, etc.

Running electrical pipe and wiring through trenches to different locations built.

Electrical connections, 120 reg, 210 and 240 outlets, testing power.

Building small outdoor offices and side sheds. Running electrical and connections.

Installing wiring and light switches, ceiling fans, and lighting fixtures.

Building outdoor showers with piping and plumbing installation.

Installation with plumbing of pool water cooling systems

Warehouse Shipping/Receiving Manager

IER - ELECTRICAL OEM-Humble, TX

December 2022 to Present

- Oversaw all aspects of shipping and receiving operations, including inventory management, order fulfillment, and logistics coordination
- Managed a team of 22 employees to ensure efficient and accurate processing of incoming and outgoing shipments
- Implemented new quality control measures resulting in a 95% decrease in shipping errors
- Developed and maintained relationships with key suppliers to negotiate favorable pricing terms and ensure timely delivery of goods
- Optimized warehouse layout to improve workflow efficiency, reducing picking time by 60%
- Created and implemented standard operating procedures (SOPs) for shipping and receiving processes to enhance productivity and accuracy
- Utilized inventory management software to track stock levels, monitor product movement, and generate reports on inventory performance
- Collaborated with cross-functional teams such as sales, customer service, and production to coordinate shipment schedules based on customer demands

- Conducted regular audits of inventory records to identify discrepancies or potential issues; resolved any discrepancies promptly
- Managed the return process for damaged or defective products; coordinated with vendors for replacements or refunds as necessary
- Developed key performance indicators (KPIs) for the shipping department; monitored metrics regularly to identify areas for improvement
- Reduced transportation costs by 20% through negotiation of favorable freight rates with carriers
- Investigated root causes of delivery delays or damages; implemented corrective actions that reduced incidents by 85%
- Coordinated with third-party logistics providers (3PLs) to optimize transportation routes while minimizing costs
- Improved order fulfillment speed by 45% through the implementation of a new picking and packing system
- Developed and maintained relationships with freight forwarders to ensure timely delivery of international shipments
- Managed the receiving process for raw materials, verifying quantities and quality against purchase orders
- Collaborated with warehouse team to optimize storage space utilization, reducing inventory holding costs by 30%
- Conducted regular performance evaluations for shipping staff; identified training needs and provided coaching as necessary
- Maintained accurate records of all incoming shipments, including tracking numbers, carrier information, and delivery dates/times
- Coordinated with sales team to prioritize urgent customer orders and expedite their processing and shipment
- Implemented a cycle counting program that improved inventory accuracy by 80%
- Determined optimal packaging methods based on product characteristics to minimize damage during transit
- Ensured compliance with import/export regulations when dealing with international shipments; completed required documentation accurately

OPERATOR/HAND with ADECON

ADECON-Humble, TX

May 2022 to June 2022

Skidster operator in use for excavation, leveling and grade and finish work

Ground Hand, aided in the removal of concrete, sweeping, and clean-up

- Operated heavy machinery such as excavators, bulldozers, and loaders to perform various construction tasks
- Executed precise movements and maneuvers with heavy equipment to ensure accurate placement of materials
- Maintained a high level of safety awareness at all times, adhering to OSHA regulations and company policies
- Performed routine maintenance on machinery, including greasing parts, checking fluid levels, and inspecting for any signs of wear or damage
- Demonstrated proficiency in reading blueprints and following project specifications to complete tasks efficiently
- Collaborated with team members to coordinate work schedules and prioritize tasks based on project deadlines
- Safely transported materials using heavy machinery from one location to another within the construction site
- Operated heavy equipment in various weather conditions while maintaining productivity and ensuring safety protocols were followed
- Maintained accurate records of daily activities, including hours worked, materials used, and completed tasks

- Assisted in the setup and breakdown of job sites by moving equipment into position for optimal efficiency

Cook

Crawfish cook R&R Sports Bar and Grill-Houston, TX

February 2022 to May 2022

Cooking over 200 lbs of crawfish every Sunday

Clean-up. Replacing light bulbs, installing ceiling fans and replacing LED lights

Customer service and sales

Glasco Tile and Home remodeling

March 2021 to May 2022

Tear out and installation of sheet rock, 2x4, and Hardi-board for backsplashes, showers, and counter tops, using various hand tools. Installation of marble, ceramic or slate tile.

Digging 3 x 2 foot trenches for the installation of French drainage system.

Laying and installing 4-inch drainage pipe. Shoveling and covering with stone.

Tearing down and rebuilding fences. Setting posts and cutting using woodwork tools and saws, nail guns, etc.

Running electrical pipe and wiring through trenches to different locations built.

Electrical connections, 210 and 240 outlets, testing power.

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Installation with plumbing of pool water cooling systems

Fork Lift Driver

State of Tx

June 2013 to March 2021

Driving and operating the fork lift to load and unload trailers. Move various items around and organizing them.

Oiling and lubrication, plus general maintenance on fork lifts. Removal and reinstallation of propane tanks.

Cleaning and waxing warehouse floors with buffing machine.

Repair and installation of office fixtures.

General Maintenance

Mechanic/service Writer

Milstead automotive-Conroe, TX

January 2011 to June 2013

Rebuilding motors, oil changes, radiator services, braking systems, front end install replace, alignments. General shop detail and clean-up..

Parts cleaning and replacement. Sprinkler system installation.. Tow truck operation and dispensing of damaged vehicles to the shop.

Customer sales and service. Responsible for over 30k a week in sales.

A/C and heating diagnosis and repair. worked on their computers as a sales associate.

Butcher

meat cutter-State of TX

June 2009 to January 2011

Operating 6 ft band saw to slice and cut meat.

Cleaning and scrubbing floors using chemicals and brushes.
Distribution and packaging of meat.

Mechanic

milstead automotive-Conroe, TX
January 2007 to June 2009

Engine rebuilding, oil changes, radiator work, front end alignments, parts replacements, diagnosis and repair.

Electrical diagnosis, cleaning of parts, and brake replacement.

Expert in tools and tire replacement and repair.

Carpentry

A/C and heating diagnosis and repair

Assist customers on the computer in sales.

Carpentry Fork Lift Driver

State of Tx
June 2005 to January 2007

Driving and operating the fork lift to load and unload trailers. Move various items around and organizing them.

Oiling and lubrication, plus general maintenance on fork lifts. Removal and reinstallation of propane tanks.

Cleaning and waxing warehouse floors with buffing machine.

Repair and installation of office fixtures.

General Maintenance

Mechanic

milstead automotive-Conroe, TX
October 2000 to June 2005

Engine rebuilding, oil changes, radiator work, front end alignments, parts replacements, diagnosis and repair.

Electrical diagnosis, cleaning of parts, and brake replacement.

Expert in tools and tire replacement and repair.

Carpentry

A/C and heating diagnosis and repair

Education

Some college

System One Travel Academy-Houston, TX
September 1989 to October 1990

Skills

- Tire Service
- Lawn Care
- Blueprint Reading
- Mowing

- Computer Operation
 - Meat Cutting
 - Facilities Maintenance
 - Carpentry
 - Suspension
 - Backhoe Operation
 - Mechanic Experience
 - Handyman
 - Driving
 - Automotive Diagnostics
 - Oil Change
 - Alignment
 - Service Technician Experience
 - Mechanical Knowledge
 - Brake Repair
 - Remodeling
 - Landscape Maintenance
 - Order Picking
 - Inventory management (10+ years)
 - Automotive Repair
 - Plumbing
 - Measurement and assessment
 - Outlets and fixtures
 - Electrical
 - Drainage and pipe laying.
- Quick to learn, adapt, and excel
Excellent worker with a great attitude.

Certifications and Licenses

Motorcycle License

Driver's License

Motor Vehicle Inspection License

Forklift Certification