

# Kenny Huntley

## **Customer Service/Driver**

Denver, CO 80205

[khuntley30@gmail.com](mailto:khuntley30@gmail.com)

7202700427

Driver 28' Box Truck

Pick up/Deliver of Medical Supplies

Load and unload trucks at warehouse

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Driver/Warehouse**

Western Peaks Logistics - Denver, CO

September 2020 to Present

- Driver 28' Box Truck
- Load and Unload Medical Supplies in warehouse
- Update log sheets for incoming and outgoing product

### **Driver/Operator**

Denver Commercial Property Services - Commerce City, CO

January 2017 to March 2020

- Sweeping Manager
- Snow Zone Manager
- Driver
- Grounds Maintenance on Commercial Properties

### **Design Engineer**

UC Synergetics/ Pike Electric - Lakewood, CO

November 2015 to October 2016

- \*Project Management
- \*Design Gas and Electric services for Residential and Commercial properties.
- \*Contact customers and schedule on site meetings and review project numbers and cost.
- \*Customer Service.

### **Technical Support**

COMCAST - Denver, CO

February 2014 to April 2016

- \* Customer Support
- \* Managed Multiple accounts IE: BCV, BVE, Hospitality, SMB, National

- \* Create and manage ticket queues
- \* Floor Support
- \* Assist with Billing issues

### **Purchase Order Manager/ Executive Assistant**

Denver Transit Construction Group - Denver, CO

December 2009 to September 2011

- Built a rapport with customers and proposed different products and services based on their account history to help minimize their monthly bill.
- Performed well under pressure in a fast-paced work environment
- Specialized in technical support, including phones, Wi-Fi and other technical issues
- Deliver equipment and commercial vehicles to multiple sites and locations.
- Manage financial log books monthly and quarterly using Excel spread sheets.

## Education

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### **Bachelor's in Human Performance and Growth**

Community College of Denver - Denver, CO

July 2017 to May 2019

### **High school diploma**

Overland High School

May 2001

## Skills

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- Personal Assistant Experience
- Project Management
- Technical Support
- Driving
- Delivery Driver Experience
- Load & Unload
- Box Truck
- Packaging
- Warehouse Experience

## Assessments

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### **Delivery driver — Highly Proficient**

October 2020

Interpreting instructions, reading maps, and solving problems.

Full results: [Highly Proficient](#)

### **Work style: Reliability — Proficient**

October 2020

Tendency to be dependable and come to work

Full results: [Proficient](#)

### **Warehouse shift leader — Highly Proficient**

April 2020

Supervising warehouse staff and maintaining safety and security standards

Full results: [Highly Proficient](#)

### **Supervisory skills: Interpersonal skills — Proficient**

April 2020

Fostering a collaborative environment and conducting difficult conversations

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.