



Transfer Request

Employee Name: Kennedy Sanchez

Date: 9/5/218

Current Shift/Dept.: 2nd North Seasonal

Shift Requesting: 2nd South Seasonal

Reason: Transportation Issues

Date of Requested Transfer: 9/10/18

Office Use Only

Attendance: Improving

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher

Work Restrictions: N/A

Current Wage: \$12.00 New Wage: NA

Hire Date: 8/27/2018

09/2011

HR Initials W