

# Kelsey Jurgens

Fort Collins, CO 80526

[kelseyjurgens6\\_joo@indeedemail.com](mailto:kelseyjurgens6_joo@indeedemail.com)

+1 970 231 6986

Authorized to work in the US for any employer

## Work Experience

---

### **Manufacturing Operator**

Broadcom - Fort Collins, CO

November 2021 to March 2022

Operate machines that manufacture microchips.

### **Breakfast Attendant**

Comfort Suites - Fort Collins, CO

July 2021 to November 2021

Prepare hot breakfast while stocking cold breakfast items.

### **Culinary Team Member**

Luckys Market - Fort Collins, CO

March 2020 to July 2021

I assist customers in the store, build custom sandwiches, put together in house made recipes.

### **Deli Associate**

Walmart - Timnath, CO

October 2011 to May 2020

I work in all areas of a deli including taking and making orders to as specified by customers. I prep food. I also rotate and stock ready to eat and stored food. I also take on inventory responsibilities, orders and management and training of associates.

### **Server**

Village Inn - F. Collins, CO

March 2011 to September 2011

I took food orders, served food and drinks, held conversations with people and did whatever I could to ensure customers had a great dining experience.

### **Shift Supervisor**

Burger King - Denver, CO

April 2009 to October 2010

I was an hourly supervisor in charge of running all operations in the restaurant during my shift. I would set goals and manage my staff to ensure that the shift went smooth and customers were satisfied. I also worked with customers to resolve issues if any came up. I had scheduling as well as inventory responsibilities. I was responsible for managing labor and sales during shifts. I was responsible for taking cash and making accurate deposits for all of my shifts.

## Education

---

### **not completed in associate of art**

Front Range Community College - Fort Collins, CO  
2017

### **High school diploma in general**

Rocky Mountain High School - Fort Collins, CO  
2000 to 2004

## Skills

---

- Basic Math
- Cash Handling
- Excel
- Driving
- Customer Service
- Serving Experience
- Phone Etiquette
- Food Safety
- Shift Management
- POS
- Computer Skills
- Food Service
- Restaurant Experience
- Food Preparation
- Kitchen Experience
- Culinary Experience
- Kitchen Management Experience
- Cooking
- Food production

## Certifications and Licenses

---

### **food handler certificate**

### **OLCC Service Permit**

## Assessments

---

### **Teamwork: Interpersonal Skills — Highly Proficient**

March 2020

Resolving disputes, solving team problems, and understanding nonverbal cues.

Full results: [Highly Proficient](#)

### **Food Safety — Highly Proficient**

March 2020

Proper food handling, storage, and equipment use for preventing the spread of foodborne illness.

Full results: [Highly Proficient](#)

### **Work Motivation — Highly Proficient**

July 2020

Level of motivation and discipline applied toward work

Full results: [Highly Proficient](#)

### **Supervisory Skills: Motivating & Assessing Employees — Highly Proficient**

February 2020

Motivating others to achieve objectives and identifying improvements or corrective actions.

Full results: [Highly Proficient](#)

### **Cleaner fit — Expert**

September 2021

Measures the traits that are important for successful cleaners

Full results: [Expert](#)

### **Management fit — Proficient**

August 2021

Measures the traits that are important for success in management positions

Full results: [Proficient](#)

### **Advanced attention to detail — Proficient**

August 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

### **Work style: Reliability — Expert**

April 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Expert](#)

### **Food safety — Highly Proficient**

July 2022

Knowledge of proper food and equipment handling safety measures

Full results: [Highly Proficient](#)

### **Work style: Reliability — Expert**

April 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.