

Keith McGhee

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To obtain a full time position utilizing my skills developed through my experiences. I have A strong work ethic which will contribute to the growth and success of the company.

Work Experience

Mechine Operator

Coats & Clark - Albany, GA
May 2017 to March 2018

Operated machine to produce exhaust systems that met production quota and quality standards

Ensured that product quality met customer specifications
Inspected parts and exhaust systems
Performed weekly maintenance on machine
Trouble shoot and resolved problems
Maintained a cleaned workspace

Pallet Jack Operator

Keystone Foods - Baker Hill, AL
June 2015 to December 2015

Responsibilities

- Take orders from supervisors for order picking activities
- Assist in loading and unloading items from delivery trucks
- Prepare pallets for handling items appropriately
- Perform pre checks on electric pallet jacks to ensure that they are in proper working order
- Perform minor troubleshooting activities when needed
- Ensure that electric pallet jacks are maintained on a periodic basis
- Pick orders from storage areas and verify the accuracy of order from order sheets
- Count quantity of items asked for by the customer and ensure that any damaged items are isolated and reported to the supervisor immediately
- Operate electric pallet jack to lift and transport items to the labeling and quality control section
- Make sure that all items are boxed and labeled properly
- Transport items to the delivery pallets in a safe and urgent manner
- Make sure that any unusual incidents or accidents are reported to the supervisor immediately
- Ensure that any empty containers are removed from designated locations following a pick task
- Perform a variety of warehousing tasks such as replenishing pick locations
- Perform labeling, sorting and storing of picked products
- Assemble containers and boxes and ensure appropriate maintenance of supplies and equipment

Forklift Operator/Order Puller

OA Logistic - Pooler, GA
August 2013 to October 2014

Load and unload merchandise

- Check, verify and audit merchandise and enter data into remote data terminals to ensure that ordered merchandise is as ordered and not damaged
- Identify, separate, label and palletize merchandise to be relocated to appropriate area of distribution center
- Operate power lift equipment to move and store merchandise
- Replenish pick areas identified by replenishment screens or report various requests for needed merchandise
- Fills merchandise orders by selecting and moving merchandise from active location to conveyor, and/or slot to pallet or box to fill orders
- Load merchandise onto trailers by moving merchandise from conveyor to trailer or from pallet to trailer. Scan non-conveyable or non-diverted merchandise prior to loading on trailer.
- Check merchandise to ensure that shipment is accurate and merchandise is not damaged and is loaded onto proper trailer
- Perform general housekeeping duties

Painter

Brunswick Job Corps - Brunswick, GA
2012 to 2013

Painting Maintenance

- Maintain buildings including (dorms, offices, classrooms, and vocational area).
- Do center wide touch-up, graffiti removal, patch and repair sheet-rock.
- Operate a variety of equipment including air compressor for spraying and sand blasting. Pump for airless sprayer. Texture machine.
- Operate Sky Trak rough terrain forklift
- Use proper tools to prep surfaces, and to protect surfaces while painting.
- Clean, maintain and secure all equipment
- Proficient in the safe use of various hand and power tools
- Perform other duties as assigned with minimal supervision

Education

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Brunswick jobs corbs center - Brunswick, GA
2012 to 2013

Painting Pre

Home Builders Institute

Skills

Heavy Equipment

Additional Information

- Use Airless and Conventional Spray equipment.

- Operate Sky Trak rough terrain forklift
- Hang and finish sheetrock using appropriate tools.
- Operate Pressure washer and maintain equipment.
- Caulk, spackle, putty. Window glazing.
- Box/mix paint, use brush to cut in, and roller to roll out.
- Use different types of stains, varnish, lacquers, and sanding sealers.