

# Kedrick Washington

## **recieving/ warehouse lead - WESTERN PAPER DISTRIBUTION**

Aurora, CO 80011

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7206100862

#readytowork

Authorized to work in the US for any employer

## Work Experience

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### **Receiving and Shipping Clerk**

Dhl Americas - Aurora, CO

July 2018 to Present

To unload and receive products check bill of lading for accuracy also put away into slots according to rf gun. Replenishment as well as inventory counts. And basic warehouse safety.

### **Recieving supervisor**

Pinnacle Workforce Logistics - Aurora, CO

June 2015 to Present

#### Responsibilities

Begin by having start up with stretches divide my receiving team give them a run down of the numbers for the day. Over see the breakdown according to purchase order number. Basic supervisory things. Employee audits, paperwork,etc.

#### Accomplishments

personal built my own team that has set the new standard for bph. Helped install teamwork mentality..

#### Skills Used

Listening skills, resourceful, pay attention to details,supervisory skills, as well as forklift pallet jack single and double, cherry picker certified.

### **recieving/ warehouse lead**

WESTERN PAPER DISTRIBUTION - Denver, CO

November 2014 to June 2015

Receive and count stock items, and record data manually or using computer.

- Pack and unpack items to be stocked on shelves in stockrooms, warehouses, or storage yards.
- Verify inventory computations by comparing them to physical counts of stock, and investigate discrepancies or adjust errors.
- Store items in an orderly and accessible manner in warehouses, tool rooms, supply rooms, or other areas.
- Clean and maintain supplies, tools, equipment, and storage areas in order to ensure compliance with safety regulations.

- Determine proper storage methods, identification, and stock location based on turnover, environmental factors, and physical capabilities of facilities.
- Keep records on the use and/or damage of stock or stock handling equipment.
- Examine and inspect stock items for wear or defects, reporting any damage to supervisors.
- Dispose of damaged or defective items, or return them to vendors.
- Mark stock items using identification tags, stamps, electric marking tools, or other labeling equipment.

### **lead picker**

ASPEN DISTRIBUTION - Denver, CO

April 2013 to December 2014

Receive and count stock items, and record data manually or using computer.

- Pack and unpack items to be stocked on shelves in stockrooms, warehouses, or storage yards.
- Verify inventory computations by comparing them to physical counts of stock, and investigate discrepancies or adjust errors.
- Store items in an orderly and accessible manner in warehouses, tool rooms, supply rooms, or other areas.
- Mark stock items using identification tags, stamps, electric marking tools, or other labeling equipment.
- Clean and maintain supplies, tools, equipment, and storage areas in order to ensure compliance with safety regulations.
- Determine proper storage methods, identification, and stock location based on turnover, environmental factors, and physical capabilities of facilities.
- Keep records on the use and/or damage of stock or stock handling equipment.
- Keep records on the use and/or damage of stock or stock handling equipment.
- Examine and inspect stock items for wear or defects, reporting any damage to supervisors.
- Provide assistance or direction to other stockroom, warehouse, or storage yard workers.
- Dispose of damaged or defective items, or return them to vendors.

## Education

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### **Some college in Small business**

METROPOLITAN STATE COLLEGE OF DENVER - Denver, CO

September 2012 to May 2013

### **High School Diploma in General**

GEORGE WASHINGTON HIGHSCHOOL - Denver, CO

May 1997

## Skills

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- Receiving Clerk
- Shipping Receiving
- Receiving

- Receivables
- Accounts Receivable
- Warehouse Associate
- Quality Inspector
- Forklift
- Shipping
- UPS
- Warehouse Experience
- Customer Service
- Industrial Equipment Experience
- Leadership Experience
- Clamp Truck Experience
- Pallet Jack Experience
- Inventory Control
- English
- Materials Handling
- Order Picker
- RF Scanner
- Reach Truck
- Warehouse Distribution Experience
- Warehouse Management
- SAP
- Load & Unload
- Packaging
- Microsoft Word
- Order Picking
- Industrial Equipment

## Certifications and Licenses

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### **Driver's License**

### **Forklift Certification**

### **Forklift Certification**

## Assessments

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### **Logic & Critical Thinking — Highly Proficient**

December 2019

Using logic to solve problems.

Full results: [Highly Proficient](#)

### **Warehouse Associate — Expert**

November 2019

Assesses the tendencies that are important for success in warehouse roles.

Full results: [Expert](#)

### **Warehouse Distribution Specialist — Proficient**

August 2019

Measures a candidate's tendency to be rule-abiding, well-organized, hard-working, confident, and think before acting.

Full results: [Proficient](#)

### **Supervisory Skills: Directing Others — Familiar**

July 2019

Motivating others through feedback to identify improvements or corrective actions.

Full results: [Familiar](#)

### **Personality: Sales Fit — Highly Proficient**

May 2019

Assesses personality traits that are important for sales roles.

Full results: [Highly Proficient](#)

### **Work Style: Reliability — Highly Proficient**

February 2020

Tendency to be dependable and come to work.

Full results: [Highly Proficient](#)

### **Work Style: Conscientiousness — Highly Proficient**

March 2020

Tendency to be well-organized, rule-abiding, and hard-working.

Full results: [Highly Proficient](#)

### **Warehouse Picker — Expert**

December 2019

Assesses the tendencies that are important for success in warehouse roles.

Full results: [Expert](#)

### **Forklift Safety — Highly Proficient**

April 2020

Best practices and safety hazards in forklift operation.

Full results: [Highly Proficient](#)

### **Warehouse Associate — Highly Proficient**

April 2020

Assesses the tendencies that are important for success in warehouse roles.

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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- fork lift certified, single and double pallet jack certified, chery picker certified, saftey trained in warehouse saftey, proficient with all computer programs.