

Employee	Supervisor
Are additional resources/tools needed? <i>Just need to get Keirsten set up on the email</i>	Have additional resources/tools that the employee requested been provided? <i>Just need to wait until she becomes a Supervisory employee before I can put request</i>
Are there any barriers or obstacles to successfully perform the work? <i>None</i>	If obstacles or barriers exist, what has been done to eliminate them?

**For Employees at their 30-Day and 90-Day milestone, please mark one:**

- Employee is making progress and meeting performance expectations
- Employee is not making progress and is not meeting performance expectations

Supervisor Comments	
<i>(If Not-Acceptable is marked for any Task, specific examples must be provided)</i>	
<i>I had marked the acceptable box for attendance because it has been <del>better</del> <sup>great except</sup> but there were a few days Keirsten had missed in the first two weeks of starting due to being sick and she did bring in a doctors note for them.</i>	
Employee Comments	
<i>all is good! Im enjoying the job!</i>	

*This Evaluation has been reviewed with me on this date.*

Employee Signature: <i>Keirsten duty</i>	Date: <i>8-29-16</i>
Supervisor Signature: <i>Laura Mully</i>	Date: <i>8.29.2016</i>