

Kathleen Garcia

Westminster, CO

kathleengarcia7_d4u@indeedemail.com

Willing to relocate to: Broomfield, CO - Northglenn, CO - Thornton, CO

Authorized to work in the US for any employer

WORK EXPERIENCE

Customer Service Representative

Alliance Data System - 2009-09 - 2012-09

Waitress

Bonar's Diner - 2007-10 - 2009-07

Office Manager

Aurora Center for Treatment - 2006-05 - 2007-07

EDUCATION

Diploma

High school

SKILLS

Customer Service, Management, Collections, Treatment Center - Office Manager

AWARDS

Quality Assurance Awards

100% Quality Assurance awards for Customer Service.

ADDITIONAL INFORMATION

Seeking a motivating occupation that would allow me to utilize my skills and knowledge that would help me to advance in opportunities and also personal growths.