

# Katelynn Turrentine

## **CSR - Charter Communications**

Rochester, MN 55901

[sassiepants1023@gmail.com](mailto:sassiepants1023@gmail.com)

(661) 513 7740

Authorized to work in the US for any employer

## Work Experience

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### **CSR - Customer Service Representative**

Charter Communications - Rochester, MN

January 2018 to October 2018

Customer service representative, answering phones, guiding customer through troubleshooting process quickly and efficiently, provide accurate information about billing to customer, using personal judgment to determine if a service call is needed.

### **Store Manager**

Destination Maternity Corporation - Rochester, MN

February 2017 to January 2018

Creating weekly schedule, keeping team motivated, sales, responsible for organizing store, banking, ensuring store complies with standards and regulations, greeting customers, ringing clients

### **Assistant Manager**

Crazy 8 - Rochester, MN

December 2016 to February 2017

Greeting customers, keeping shelves stocked, daily cleaning tasks, Processing shipment, keeping the team motivated

### **GSA**

Target - Rochester, MN

December 2015 to December 2016

Opening/closing registers, directing guest traffic, problem solving, handling returns, creating front end daily schedule

### **Barista**

Target - Rochester, MN

December 2015 to July 2016

Greeting customers, making specialized coffee beverages quickly and efficiently, taking orders, cleaning equipment

## Education

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### **Diploma**

Woodville High School - Rochester, MN  
August 2016 to May 2017

## Skills

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Cash, Cash handling, scheduling, time management

## Additional Information

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### SKILLS

Cash handling experience, time management, effective scheduling, leadership and motivation