

Karoly Zsamboki  
514 Notre Dame Ave.  
Chattanooga, TN. 37412  
661-645-3837  
Kzsamb475@gmail.com  
Korchi475@yahoo.com

## Experience

Hatch Stamping Co.- Chattanooga, TN. January 2024 to August 30 2024

Tool Crib Attendant-

- Inventory control, checked and adjusted any discrepancies, cycle counting.
- Purchased parts and consumables. Corresponded with vendors through email and phone for purchase ordering and price quotes. Compared prices between vendors for best value.
- Picked up parts when needed from local vendors.
- Receiving and delivered parts to designated departments.

Mail Room - Select Staffing - Chattanooga, TN. July 2022 to July 2023

- Logged in Mail and packages
- Sorted the mail
- Received UPS/FEDEX packages, logged them into system.
- Sent correspondence to each personnel to come collect their mail/ packages.
- Shipped international packages through UPS and FEXED

Warehouse Associate - Select Staffing- North Hollywood, CA. October 2021 to March 2022

- Order pulling
- Logged Inventory

Inventory Control Specialist -Select Staffing - Van Nuys, CA June 2018 to January 2020

- Inventory
- cycle counting
- Adjusting system accordingly
- Moving inventory from location to location
- Correcting inventory discrepancies

Receiving Associate - Bocchi Laboratories - Canyon Country, CA April 2016 to February 2018

- Verify and respond to correspondents between departments, Logistic
- Coordinators/Various Vendors, and management.
- Scheduling inbound deliveries on Outlook Microsoft 10 Calendar,
- Receiving inbound UPS Overnight and Ground shipments, logging them and redistributing to proper Departments.
- Verifying packing slip and matching its contents of delivery
- Receiving, generating documents, and uploading packets into DEACOM to send to QC/Purchasing Department.
- Investigate discrepancies and research proper documentation to conclude outcome of error.
- Downloading Reports from DEACOM and uploading into an Excel spreadsheet.

Inventory Control Specialist -Natural Balance - Pacoima, CA May 2013 to April 2015

- Cycle counting
- Consolidate inventory to location, and transferring items bin to bin.
- Maintain best by date on product and pull expired dates.
- Investigate discrepancies within inventory and determine the outcome of the error.
- Adjust inventory/run reports using Kenandy, to reflect and maintain physical inventory.
- Transferring orders from one facility to another by creating a sales order/ purchase order (SOPO).
- Creating Work Orders for raw materials to then be processed as new physical product.
- Receive products within other facilities located in other states, helping to maintain their inventory using Kenandy.
- Coordinating and expediting transportation for pickups and deliveries between facilities as well as customers.

Warehouse Clerk -USTS, Chatsworth, CA. - November 2008 to April 2012

- Verified and responded to correspondents between departments, requesters, and upper management.
- Process and delegated daily sales orders to be picked and delivered between departments as well as to be shipped via UPS World Ship.
- Expedited sales orders and various items to be shipped via UPS World Ship.
- Responsible for inventory control, for example, cycle counting, received internal/external inventory, return to stock, bin to bin transfers, created bins,created labels for extracted obsolete material.
- Stand up forklifts, as well as operated electric/manual pallet jacks.

Education

High school Diploma — Bowman High School, Saugus CA.

References

Taylor McNabb- 423-619-8536

Emmerson Perry- 818-259-7534

Will Robles - 818-282-6720