



APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

Entered
KS 1/20/11

PLEASE COMPLETE PAGES 1-5 DATE 1/17/11

Name Karla K Volkart
Last First Middle Maiden

Present address 805 2nd St NW Byron MN 55920
Number Street City State Zip

How long 5 yrs Social Security No. 477-84-0754

Telephone 507-269-6854

If under 18, please list age _____ Referred by _____

Position applied for (1) Sanitation lead Days/hours available to work
 and salary desired (2) _____
 (Be specific) No Pref _____ Thur _____
 Mon Neg Fri Neg
 Tue _____ Sat _____
 Wed _____ Sun _____

How many hours can you work weekly? 40+ Can you work nights? yes

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? 1/20/11

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
 No Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Spring Valley High</u>	<u>1302 S Section Spring Valley</u>	<u>12</u>	<u>GED</u>
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. DUI - 1999

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MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? __ Yes No

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? __ Yes No

Specialty _____ Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

See Resume Attached

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	

Reason for leaving (be specific) _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	

Reason for leaving (be specific) _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc., (hereinafter called "the Company"),

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee Corporate Management Group, Inc., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Owner/Managing Member of the Company. Both the undersigned and Corporate Management Group, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release the Company from any liability as a result of such contact.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with the Company is terminable at will for any reason by either party.

Signature of applicant

Karla Volkart

Date:

1/17/11

KARLA K VOLKART

805 2nd Street NW
Byron, MN 55920
(507) 269-8654
kshaw31@hotmail.com

OBJECTIVE

Looking for a job that I can bring my skills and experience to. Strong communication skills, hard working and problem solving skills.

JOB HISTORY/DUTIES

Auto detailer/ Taxi Driver

Star Transportation/Med City
Rochester, Mn

Start Date: May 2010 End Date: Present

Transporting customers to appointments. Cleaning cabs and limousines. I pay close attention to schedules and make sure that all vehicles are cleaned and ready to go on there scheduled times.

Custodial/Maintenance

Dodge County
Mantorville ,MN

Start Date: 04/21/2007 End Date: 05/10/2010

General Cleaning, Floor maintenance, stripping and waxing floors, extracting carpets, light maintenance, painting, using power tools

Bartender

VFW
Spring Valley, Mn

Start Date: 04/12/2004 End Date: 04/21/2007

bartender, custodial , customer service stock supplies, ordering and assist the manager

custodian

Mayo Clinic
Rochester ,MN

Start Date: 12/09/1998 End Date: 05/10/2004

general cleaning, strip and wax floors, cleaning offices and patient rooms, housekeeping, stock and order supplies,

LICENSES/CERTIFICATES/ADDITIONAL TRAINING

Special Engineer

10/06/2005

Mn Dept of Labor And Industry Mn

ADDITIONAL SKILLS

I also have a class b drivers license with a passenger endorsment. Prior to working at the Mayo Clinic I worked in Production at Seneca Foods and also mentor manufacturing

NOTES AND ACTIVITIES

Refernces

Roger Friedt -Dodge County Facilities Manager- (507)635- 6144

Kenneth Kubista- Med City Taxi-(507) 884-4156

Joe Vartanian- Self Employed Handyman- (507)250-2098