

KAREN K SMITH

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Summary

Manufacturing, order picking, Assembly Line Worker with 12 years in a manufacturing environment. Safety-conscious with a strong attention to detail.

Highlights

- Packing and scanning orders
- Basic math skills
- Manufacturing background
- Safety Orientation training
- Customer-service focused
- Multi-tasker
- Safety-oriented
- Shipping and receiving

Accomplishments

Above and Beyond rewards

Experience

- Assembly/Packaging 07/2017 to 11/2017
Navajo Manufacturing CO., Inc. Denver, CO
Packaged travel kits using blister machine or manually. Packaged, labeled, and boxed orders.
- Material Handler 09/2016 to 11/2016
Air-Comm Corp. Westminister, CO
Kitting and Labeling parts per Pick Ticket. Checking parts pulled for order to B.O.M. Generating pick tickets for M.O.'s and Pulling and scanning bar codes for order's.
- Assembler 03/2014 to 07/2014
Excel Personnel Denver, CO
Assembled Medical components in a clean room environment. Performed visual, and mechanical quality checks on parts, recorded measurements per A.Q.L. procedures. Pulled components per B.O.M. for kitting orders.
- Shipping Clerk 11/2006 to 09/2014
Trelleborg Sealing Solutions Broomfield Broomfield, CO
 - Ordering Shipping supplies when needed (Boxes, Bubble Wrap, Labels, Printer Ribbon, Special Packaging supplies per customer request, & Tape.) Generating Pack slips & Labels for shipments in JDE System Filing for ITN through AES for International shipments (Japan, Germany, U.K., Singapore, Sweden, China, Etc.).
- Inspection 06/1996 to 03/2001
MicroSemi Corp Broomfield, CO.
 - Inspecting Silicone Diodes under microscope for chips, & cracks.
- Q.C. Inspector 07/1995 to 11/1995
HiTech Manufacturing Thornton, CO
 - Inspecting P.C.B. for defects.(Polarities, solder defects, damaged components,missing components.)
- Data Ray 09/1994 to 02/1995
P.C.B. Assembler
 - Loading P.C.B.on assembly line.
- VariL Company 04/1984 to 08/1994
Denver, CO
 - Tools used for Inspection Inc: LCR meter,calipers, die shear, High powered microscope,pin gauges, & bond pull machine.
 - Inspecting parts before Customer source Inspections.
 - Inspecting parts to mil std.883 method 2017, Inspection to Engineering drawings.
 - Inspecting in clean room environment.