

# **Paul Kampe, CMA**

958 Aspen Ave  
Red Wing, MN 55066  
651.675.7252

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## **HIGHLIGHTS OF QUALIFICATIONS:**

- \* Certified Management Accountant
- \* 12 years experience in Finance & Accounting
- \* 7 years of manufacturing industry experience
- \* 5 years of professional services industry experience

## **RELEVANT SKILLS AND EXPERIENCE:**

### **Accounting and Finance**

- \* Ability to organize and analyze complex financial information
- \* Able to manage multiple projects simultaneously and meet deadlines
- \* Experienced in developing financial analysis to support strategic initiatives

### **Computer Skills**

- \* Extensive Excel skills using formulas, tools, and pivot tables
- \* Experience with PeopleSoft, Oracle, and JD Edwards systems

### **Communication Skills**

- \* Ability to communicate information effectively and proactively
- \* Strong interpersonal skills, able to work with and support a team environment

## **EMPLOYMENT HISTORY:**

### **Manager Financial Analysis & Planning**

October 2010 – Current

Smead Manufacturing – Hastings, Minnesota

- \* Responsible for managing the annual operating budget process and developing forecasts and pro-forma P&L statements and projections.
- \* Support CFO and Controller with forecasts and analysis related to trends in sales, manufacturing, SG&A, and general business conditions.
- \* Prepare and present monthly customer profitability analysis, variances to plan, and customer trends.
- \* Responsible for preparation of quarterly Board of Director's business review.

### **Financial Analyst/Accountant - Senior**

May 2010 – September 2010

Smead Manufacturing – Hastings, Minnesota

- \* Prepared, analyzed, and reviewed financial information and reports including income and balance sheet statements, consolidated statements, and cash flow forecasts.
- \* Developed and supported strategic analysis of our operating footprint and analyzed internal trends in manufacturing, sales, and SG&A.
- \* Provided external financial information and benchmarking on competitors and other organizations within our industry.

### **Accountant**

January 2006 – May 2010

Smead Manufacturing – Hastings, Minnesota

- \* Key member of the month-end close process; provided key analysis and was a liaison between Finance and other departments for reviewing budget variances.

## **EMPLOYMENT HISTORY (continued):**

### **Staff Accountant**

December 2004 – January 2006

ECMC Group – St. Paul, Minnesota

- \* Assisted in the month-end close process, prepared balance sheet account reconciliations, and performed financial analysis. Also reconciled organization-wide travel expenses, and led the implementation of an electronic expense report routing and approval system.

### **G/L Accountant**

September 2003 – December 2004

Thomson Prometric – St. Paul, Minnesota

- \* Supported the month-end close process, recorded journal entries and cash receipts, reconciled bank statements, and performed essential financial analysis for Controller and CFO. Also streamlined the recording of monthly travel expenses to the general ledger by obtaining data electronically.

### **Revenue Accountant**

April 2000 – September 2003

Carlson Companies – Minneapolis, Minnesota

- \* Was responsible for conducting GL reconciliations, coordinating journal entries and reclasses, researching balance sheet items, and assembling profit & loss statements for customer accounts.

## **EDUCATION:**

Bachelors Degree, St. Cloud State University; St. Cloud, Minnesota 1998

## **CERTIFICATIONS:**

Certified Management Accountant (CMA), February 2010  
Institute for Certified Management Accountants

## **REFERENCES:**

Available upon request