

PAYROLL CHANGE REPORT

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|---------------------------------------|---------------------------------|
| Today's Date: <u>2/4/2016</u> | Effective Date: <u>2/7/2016</u> |
| Hire Date: _____ | Hours Worked: _____ |
| Employee's Name: <u>Bianca Kabore</u> | |
| Department: _____ | |

| CHANGE (S) | | FROM | TO |
|------------|--------------------|---------|---------|
| X | Rate | \$10.00 | \$11.00 |
| X | Shift Differential | \$0.50 | \$0.50 |
| X | Total | \$10.50 | \$11.50 |

| REASON (S) FOR THE CHANGE (S) | | | | | | | |
|-------------------------------|---------------------------------|--------|---------|--------|------------|--------|--------|
| | Seniority Increase (Circle One) | 90 Day | 6 Month | 1 Year | 1 1/2 Year | 2 Year | Annual |
| | Merit Increase | | | | | | |
| X | Other transfer to patties | | | | | | |

| ADDITIONAL COMMENTS |
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| Transfer to skill level 3 (6 month rate) |

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| Authorized by: <u></u> (Department Manager) | Date: <u>2/4/16</u> |
| Guideline verified: <u>Nichol Wojcik</u> (Human Resources) | Date: <u>2/4/16</u> |
| <u>N/A</u> (GM Authorization) | Date: _____ |

A'd in Time Pro