



ams

Reichel Foods, Inc. Employee Warning Notice

Employee Information

Date: 11-30-13
Employee Name: Kameka Stosh
Job Title: Sanitation
Manager/Supervisor: Darryl Ray Costen Jr

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Kameka has been talk to a few times now on being to work on time. on 11-30-13 Kameka was late to work

Plan for Improvement:

Kameka will make it to work on time when schedule

Consequences of Further Infractions:

Written Warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature

Kameka Stosh

Date

11-30-13

Manager/Supervisor

Darryl Ray Costen Jr

Date

11-30-13

Witness Signature (if employee understands warning but refuses to sign)

Date



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 11-29-13
Employee Name: Armond Ntanta
Job Title: Sanitation
Manager/Supervisor: DARNIL BUN CORTES JR

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Armond was schedule to work at 9:00pm on 11-29-13. Armond was more than 30 mins late.

Plan for Improvement:

Armond will be here on time when schedule.

Consequences of Further Infractions:

Written warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Armond Ntanta
Employee Signature

11-29-13
Date

Darnil Bun Cortes Jr
Manager/Supervisor

11-29-13
Date

Witness Signature (if employee understands warning but refuses to sign)

Date