



Mon. 11/24 @ 10:30 AM

CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 (Last) (Middle) (First) DATE NOV. 19th 2014

Name Torkelson, Ann, Jalayna
Last First Middle Maiden

Present address 2000 7th AVE. NE
Number Street
Rochester MIN 55906
City State Zip

Social Security No. 474 - 25 - 4909

Telephone #507 251-9900 E-Mail jalayna2116@yahoo.com
208 - 5594

If under 18, please list age _____ Referred by walk-in

Position applied for (1) refrigerator stocking Shift available to work
boxes, loading trucks 1st available
(Be specific) open - no less than 2nd _____
minimum wage. 3rd available
desire to have \$10.

How many hours can you work weekly? 40 hrs. Can you work nights? yes.

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? Today & "

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
 No Yes If so, please explain _____

| TYPE OF SCHOOL | NAME OF SCHOOL | LOCATION (Complete mailing address) | NUMBER OF YEARS COMPLETED | MAJOR & DEGREE |
|----------------------|---------------------|-------------------------------------|---------------------------|----------------------------------|
| High School | <u>Century H.S.</u> | <u>Rochester, MN</u> | <u>4 yrs.</u> | <u>H.S. Diploma graduated in</u> |
| College | <u>RCTC</u> | <u>Rochester, MN</u> | <u>4-5 months</u> | <u>2010.</u> |
| Bus. or Trade School | <u>-</u> | | <u>of nursing</u> | <u>& degree-</u> |
| Professional School | <u>-</u> | | <u>program decided</u> | <u>to switch</u> |
| | | | | <u>major. not</u> |
| | | | | <u>currently</u> |
| | | | | <u>enrolled.</u> |

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? ___ Yes No

What is your means of transportation to work? my significant other will transport to and from.

Driver's license number _____ State of issue MN

Operator ___ Commercial (CDL) ___ Chauffeur ___

Expiration date _____

Have you had any accidents during the past three years? ___ Yes No
If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes No
If so, how many? _____

Please list two references other than relatives or previous employers.

| | |
|---------------------------------|--|
| Name <u>David Larsen</u> | Name <u>Ryan Volkman</u> |
| Position <u>Farmer</u> | Position <u>landscaper, snow removal</u> |
| Company <u>(own business)</u> | Company <u>Rochester Landscaping</u> |
| Address <u>Mantorville, MN</u> | Address <u>Rochester, MN</u> |
| Telephone <u>(507) 259-1790</u> | Telephone <u>(507) 254-0754</u> |

APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? ___ Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? ___ Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

| | | |
|---------------------------------------|---|----------------------|
| Name <u>Country Inn & Suites</u> | Supervisor name <u>Jash Olds.</u> | |
| Position <u>Housekeeper</u> | Employment dates | Pay or salary |
| Company <u>Country Inn By Carlson</u> | From <u>Dec. 2012</u> | Start <u>\$ 8.50</u> |
| Address <u>Rochester, MN</u> | To <u>Aug. 2014</u> | Final <u>\$ 8.50</u> |
| Telephone <u>(501) 285-3335</u> | Your last job title <u>Head Housekeeper</u> | |

Reason for leaving (be specific) new management, security was chosen.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. I stocked supplies, deep cleaned rooms, toilets, Bathrooms, made beds with clean linen, vacuuming and guest satisfaction, correct thorough & hard worker.

| | | |
|--|---|----------------------------|
| Name <u>Snow Removal, Landscaping</u> | Supervisor name <u>Ryan</u> | |
| Position <u>side work through snow removal</u> | Employment dates | Pay or salary <u>\$ 10</u> |
| Company <u>Rochester</u> | From <u>1st snow fall 2014</u> | Start <u>\$ 10</u> |
| Address <u>Rochester, MN land-scaping</u> | To <u>last snow fall 2014</u> | Final <u>\$ 10</u> |
| Telephone <u>(501) 264-0754</u> | Your last job title <u>snow remover</u> | |

Reason for leaving (be specific) side work - (seasonal work)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. I Built a retaining wall this year about 3 months ago and also did snow removal 1st snow fall of this year and enjoyed the work and look forward to another side work opportunity. E

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

| | | |
|---------------------------------|---------------------------------------|------------------------------------|
| Name <u>Perkins Restaurant</u> | Supervisor name <u>David or Jason</u> | |
| Position <u>Waitress</u> | Employment dates | Pay or salary <u>\$7.25 + Tips</u> |
| Company <u>PERKINS</u> | From <u>Oct. 2010</u> | Start <u>\$7.25 + Tips</u> |
| Address <u>Rochester, MN</u> | To <u>FEB. 2011</u> | Final <u>"</u> |
| Telephone <u>(507) 288-1994</u> | Your last job title <u>waitress</u> | |

Reason for leaving (be specific) Treatment - successfully complete in 2011.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

I took care of the many guests who were hungry and left full. Serving food, cleaning, working register and all other duties as assigned.

| | | |
|--------------------------------------|---|-----------------------------|
| Name <u>Hiawatha Homes</u> | Supervisor name <u>Connie Walker</u> | |
| Position <u>Direct support staff</u> | Employment dates | Pay or salary <u>\$9.80</u> |
| Company <u>Kings Run Dr.</u> | From <u>FEB. 2011</u> | Start <u>\$9.80</u> |
| Address <u>Rochester, MN</u> | To <u>FEB. 2012</u> | Final <u>\$9.80</u> |
| Telephone <u>(507) 289-2653</u> | Your last job title <u>Direct support staff</u> | |

Reason for leaving (be specific) was offered overnight position more pay through same company so I took overnight position!

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

I took care of the mentally elderly disabled in their homes. Basic needs were met - Bathing, clothing, feeding, wheel chair transfers and helping them be independent in the community. Very rewarding for me. ☺

May we contact your present employer? Yes ___ No

Did you complete this application yourself Yes ___ No

If not, who did? _____

PLEASE READ CAREFULLY
APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant

Jalayne Locke Date: NOV 19th 2014

* please consider - I am a reliable
hard worker, strong willed
independent, willing and
able to contribute to
your team * U

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#(501) 208-5594 Thank you for your time. - Jalayne.
#(501) 551-9120