



Weds 9/3 1:00pm  
Intervi

**CMG APPLICATION FOR EMPLOYMENT**

Ent 8/29

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE 08/29/14

Name LEE, KEVIN  
Last First Middle Maiden

Present address 2928 20th St NE  
Number Street  
Rochester MN 55906  
City State Zip

Social Security No. 489 - 08 - 161123

Telephone 507 1099-0100 E-Mail b-ball-d-wade@hotmail.com

If under 18, please list age \_\_\_\_\_ Referred by Zach Wilson - friend

Position applied for (1) <u>Production</u> and salary desired (2) <u>\$9.50</u> (Be specific) <u>2nd(s)</u>	Shift available to work 1 <sup>st</sup> _____ 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> _____
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How many hours can you work weekly? 30-35 40 ok Can you work nights? \_\_\_\_\_

Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

When available for work? Immediately

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  
 No  Yes If so, please explain \_\_\_\_\_

Do you anticipate any absences from work on a regular basis?  
 No  Yes If so, please explain \_\_\_\_\_

wknds 9/3  
ok 18

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	John Marshall	1510 14th St NW	4	General
College	RRTC		1	General
Bus. or Trade School				
Professional School				

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? Car

Driver's license number \_\_\_\_\_ State of issue \_\_\_\_\_

Operator  Commercial (CDL)  Chauffeur

Expiration date \_\_\_\_\_

Have you had any accidents during the past three years?  Yes  No

If so, how many? \_\_\_\_\_

Have you had any moving violations during the past three years?  Yes  No

If so, how many? \_\_\_\_\_

Please list two references other than relatives or previous employers.

Name Karen Edmonds Name John Edmonds

Position Special Ed teacher Position social worker

Company Owentonna Company Olmsted County

Address 2928 20th St NE Address 2928 20th St NE

Telephone 507, 254-3387 Telephone 507, 993-8019

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APPLICATION FOR EMPLOYMENT

**APPLICATION FOR EMPLOYMENT**

**WORK EXPERIENCE**

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		

May we contact your present employer?  Yes  No

Did you complete this application yourself?  Yes  No

If not, who did? \_\_\_\_\_

**PLEASE READ CAREFULLY  
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

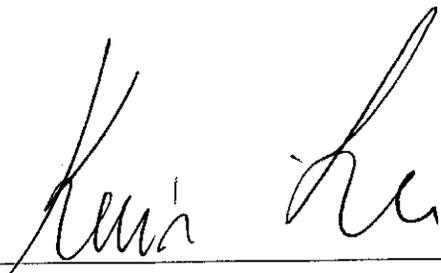
I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant



Date:

08/29/14

**Kevin Lee**  
2928 20<sup>th</sup> Street NE  
Rochester, MN 55906  
(507) 696-9600 kevin.lee23661@gmail.com

Education

Rochester Community and Technical College Rochester, MN August 2012-June 2013  
○ **Pursuing Associates Degree in Biochemistry**

John Marshall High School, Rochester, MN Graduated in June 2012  
○ Team member: Varsity Football and Basketball  
○ Earned **High School Diploma**

Experience

Paragon Chateau Movie Theater, Rochester, MN May 2014-Present *-on call*  
**Concession, Usher and Projectionist**  
○ Operate projection machines, maintain equipment and organize movie schedules  
○ Prepare and organize concession area for service  
○ Maintain a clean environment for sanitary food service  
○ Provide positive customer experience while completing financial transactions

Old Country Buffet, Rochester, MN August 2011- January 2012  
**Line Attendant**

- Identified what foods need replacing and transfer new foods from kitchen to buffet line
- Kept buffet area clean and sanitized
- Observed various areas of dining room, paying attention to any issues that need addressing

Dunkin Donuts, Rochester, MN July 2014-Present *-looking to replace*  
**Bakery**

- Prep Donuts that will need to made and be prepared to go into the oven
- Constantly working
- Read direction carefully, to avoid any mistakes
- Try not to waste products
- All products should be downstairs in store around 4:50-5:00
- Clean and sanitize thoroughly when done working

Volunteer Experience

**Kevin Lee**  
2928 20<sup>th</sup> Street NE  
Rochester, MN 55906  
(507) 696-9600 kevin.lee23661@gmail.com

Salvation Army, Rochester, MN

November 2011- December 2011

**Volunteer**

- Accompanied at risk children to the store to purchase presents for their family
- Assisted children in picking out presents that could be purchased with donation funds

Name: KEVIN LEE

# Achoo!

by Cynthia Sherwood

Achoo! We all sneeze sometimes. Sneezing is a reflex that your body does automatically. That means you cannot make yourself sneeze or stop one once it has started. When you sneeze, your body is trying to get rid of bad things in your nose, such as bacteria. You have extra germs when you have a cold, so you sneeze a lot more. You might also sneeze when you smell pepper!

Inside your nose, there are hundreds of tiny hairs. These hairs filter the air you breathe. Sometimes dust and pollen find their way through these hairs and bother your nasal passages. The nerves in the lining of your nose tell your brain that something is invading your body.

Your brain, lungs, nose, mouth, and the muscles of your upper body work together to blow away the invaders with a sneeze. When you sneeze, germs from your nose get blown into the air. Using a tissue or "sneezing into your sleeve" captures most of these germs. It is very important to wash your hands after you sneeze into them, especially during cold and flu season.



Do you ever sneeze when you walk into bright sunlight? Some people say that happens to them often. Scientists believe the UV rays of the sun irritate the nose lining of these people so they sneeze.

If someone nearby sneezes, remember to tell them "Gesundheit!" That is a funny-looking word which is pronounced "gezz-oont-hite." It is the German word that wishes someone good health after sneezing.

Name: \_\_\_\_\_

## Achoo Reading Test

(Circle the correct answer)

1. Why do people sneeze?
  - a. The tiny hairs in your nose tickle
  - b. Your body is trying to get rid of bad things
  - c. You can make yourself sneeze when you want to
  
2. What are the 3 parts of your body work together with your upper body to sneeze?
  - a. Hand, Elbow, Shoulder
  - b. Ankle, Knee, Hip
  - c. Brain, Lungs, Mouth
  
3. What other things can make you sneeze?
  - a. Pepper, Sun, Dust, and Pollen
  - b. Water, Pop, Flowers, Trees
  - c. Salt, Seasonings, Meat, Fruit
  
4. What is a German word that people often say to someone that sneezes?
  - a. Good Job
  - b. Gesundheit
  - c. Hang in there
  
5. What should you do after you sneeze into your hands especially during cold and flu season? This should also be done in the production area!
  - a. Wipe them with a tissue
  - b. Nothing
  - c. Wash your hands

Applicant Interview Score Card

Name: Karin Date of Interview: 9/3/14

Position/Shift Assignment 2 (SB) Standby by position \_\_\_\_\_

Rating weak (1) to strong (5)

- 1. Understanding of English conversation 1 2 3 4 5
- 2. Speaks English Fluently 1 2 3 4 5
- 3. Work experience related to job-food industry 1 2 3 4 5
- 4. Work history-working presently, yrs in workforce 1 2 3 4 5
- 5. Criminal background information 1 2 3 4 5
- 6. Possesses required New Hire documentation 1 2 3 4 5
- 7. Personality-friendly, pleasant, sense of humor 1 2 3 4 5
- 8. Appearance-well-groomed, cleanliness 1 2 3 4 5
- 9. Meets requirements to work w/pork, peanuts & soy 1 2 3 4 5
- 10. Shifts availability-prefers shift that is available for  
Open positions, willing to be flexible to shifts  
Available. 1 2 3 4 5

50  
—  
—

Total possible points 50pts. Total points scored

Former Employer Rating Bonus Points 1-20

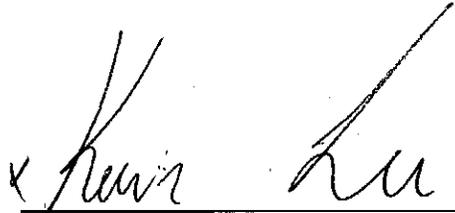
Interviewer: Kulby total points 50  
Date: 9/3

**DRUG AND ALCOHOL  
TESTING CONSENT FORM**

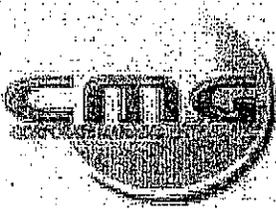
1. I have been allowed to read and inspect a written copy of ESSG policy on drugs and alcohol.

2. I have read the entire contents of this policy and I am aware and fully understand: (a) the policy and its contents; (b) what conduct the policy prohibits and the consequences of such conduct; (c) my rights under the policy and the consequences if I exercise certain rights; and (d) that certain events as described in the policy may result in adverse personnel action, including my termination from employment with ESSG. I understand that this policy in any form, and any employee handbook including this policy, are not a unilateral employment contract or offer thereof.

3. I hereby voluntarily consent to ESSG, or its health service providers, or other persons or entities acting for or with them, to collect a body component (blood, urine, breath, or any combination thereof) from me for testing for alcohol and/or drugs. I understand that the laboratory selected by ESSG may conduct testing and other analysis on the sample provided by me. I further voluntarily consent to the laboratory's disclosure to ESSG of the results of my drug and/or alcohol test and other information related to the test.

x  \_\_\_\_\_  
Individual's Name  
x 09/03/14  
Date

**SIGN THIS VERSION OF CONSENT—SAME AS PAGE 6**



# Preliminary Questions

For CMG use only

Name: Kevin Lee

Date: 9/3/14

1. If hired are you willing to take a drug test? Yes
2. Do you have any known food allergies to soy, wheat, peanuts, or milk? NO
3. Are you able to work with pork? Yes
4. Which plant do you prefer? South
5. What shift to you prefer? Ord

**\*To be completed during interview only\***

Date of interview 9/3/14

→ Have you ever been convicted of a crime? Yes  No

Explain

Incident \_\_\_\_\_

\_\_\_\_\_

→ Employee Signature Kevin Lee

Interviewer Signature Felony Aditt