

Kelsey Sikkink

From: Kendra Lunt <Kendra@reichelfoods.com>
Sent: Monday, September 08, 2014 2:16 PM
To: Kelsey Sikkink; Lisa Campbell
Cc: Kristi Gorden; Karin Grzanek; Luz Pizano
Subject: FW: Roda Lako

Please see below. This is a follow up regarding a cross-contamination issue on Friday. Roda must have misunderstood previous direction of how to handle the tote of trays and then moving to a zone 1.

Regardless, we have documentation below of our expectations. Roda was observed taking over a 40 minute break at one time today.

Please include this in her file.

Thanks,

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From: Luz Pizano
Sent: Monday, September 08, 2014 2:08 PM
To: Kendra Lunt; Karin Grzanek
Subject: Roda Lako

I spoke with Roda and asked her what happened on Friday, she said that she has always followed her "routine" when helping bring trays into the rooms, that she usually wears 3 pairs of sleeves and 3 pairs of gloves, and after touching cardboard she removes her "dirty" gloves, sanitizes and then returns to her normal job duties, I explained that she should know better and everyone knows cardboard is considered "dirty". She said that "a long time ago" Karin had seen her do this during a visit from MDA/FDA and she said it was fine. I asked if she was sure and she was adamant that she was sure. I explained that going forward she cannot do this and if she chooses to help that she needs to follow procedure and wash her hands, change ppe afterward. She said Jamie was mad at her because she he got in trouble the day before for cutting a hole in the caramel barrel lid, and that he was "retaliating" because he just wanted her to get in trouble to. I said that regardless of the situation it doesn't mean it was okay to do what she did. Then I asked her how many breaks she takes and she asked, "when? Today?" I said, "everyday" and she replied, with 2- she takes 1-30 minute and the 2nd 10 or 15 minutes, I told her that she was supposed to take only 35 minutes total, she said that I had told her and Debbie before to take a 30 minute break and a 2nd break, I told her "no..." I never said that, but again, she was adamant that I said that. I told her going forward, she should only take 35 minutes total, to be taken after 4 hours of work as she pleases. I then asked Debbie to come talk to me and I asked her if I ever said that to them and she said, "no, you never said that, I always take 30 minutes and only one break".

Thanks!

Luz Pizano
Quality Assurance Assistant Supervisor

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