

12/18/18 Called home message left - no service.

**TOM K. HODGE**

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2402 59th Street NW, Rochester, MN 55901

**SUMMARY OF QUALIFICATIONS**

- Proficient at troubleshooting problems/situations, extreme attention to detail
- Demonstrated keen leadership skills in team settings
- Trained multiple sailors/employees on tasks in their job fields
- Skilled in hand tools, power tools, heavy machinery/equipment

**EDUCATION**

Degree/Diploma: Basic Engineering Common Core School November 4<sup>th</sup> 2010  
Hull Technician "A" Strand School December 16<sup>th</sup> 2010

Honors/Awards: Advanced to Petty Officer 3<sup>rd</sup> Class March 2013  
Navy Blue Jacket of the Quarter March 2012  
Distinguished Military Graduate Award December 17<sup>th</sup> 2010  
Top Graduate of Hull Technician "A" Strand School December 16<sup>th</sup> 2010  
Top Graduate of Basic Engineering Common Core School November 4<sup>th</sup> 2010

**JOB EXPERIENCE**

**United States Navy Reserves**  
Hull Technician 3<sup>rd</sup> Class

July 2010 to Present

- Responsible for the maintenance/ up keep of the Naval Operational Support Center and all government vehicles assigned to my unit.
- Assist all Naval Shipyards around the world by making sure ship's equipment is up to code.
- Intermediate in mig welding, stick welding, silver brazing, plasma cutter, plumbing/ sewage, blueprint/ layout reading, sheet metal work, and pipe fitting.
- Keeping multiple Navy accounts up-to-date to maintain "Fit for Duty" status current.

**Con-Tech Manufacturing Inc.** Dodge Center, MN  
Assembly Worker

Apr 2012 to July 2012

- Installed high pressured hydraulic hoses, oil reservoirs, pump motors, drum motors, and control blocks and gauges.
- Proficiently handled and cared for hand tools and power tools.
- Completed with little error all tasks that we asked of me on a daily basis.
- Worked with a team to consistently meet our goals.

**Alexandria Extrusion Company** Alexandria, MN  
2<sup>nd</sup> Shift Fabrication Back-up Lead

July 2011 to February 2013

- Operated and maintained 2 metal saws, double miter saw, center less die grinder, drill press, deburring feeds, hydraulic punch press, 2 ton crane, and sitting/standing/combination lift fork trucks.
- Was a member of the First Responder Team and Safety Comity.
- Efficiently and accurately trained numerous employees on how to safely operate machines/equipment.
- Completed daily scheduling so jobs were finished in a timely manner and in order.
- Fixed and closed out orders that had errors attached to them.
- Effectively helped the 2<sup>nd</sup> Shift Lead with running each shift and accomplishing all tasks asked of me.

**Viking Plaza Mall** Alexandria, MN  
Security Guard

April 2011 to July 2011

- Responded to all call received from stores during my shifts.
- Thoroughly completed a daily log.
- Professionally worked with the Alexandria Police Department handle matters such as shoplifters, no trespassing persons, dealing with persons disrupting the peace, suspicious activity.
- Kept up-to-date and organized files on all persons banned from the property.

**Furniture Superstore** Rochester, MN  
Warehouse/ Delivery Driver

July 2009 to March 2010

- Responsible for maintaining an organized and clean warehouse.

- Acquired my DOT certificate to be able to drive the company delivery truck.
- Provided excellent and professional customer service on all house deliveries.
- Completed all daily deliveries in a timely manner.