

APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS



Handwritten signature/initials

PLEASE COMPLETE PAGES 1-5

Name Elizabeth Alaniz Last First Middle Maiden

Present address 1619E Oakland Ave City Austin State TX Zip 78702

How long 1 year 9 months

Telephone 512-440-9205

If under 18, please list age 18

Position applied for (1) Production and salary desired (2) 9.00/hr (Be specific)

Days/hours available to work

Mon	✓	No Pref
Tue	✓	
Wed	✓	
Thur	✓	
Fri	✓	
Sat	✓	
Sun	✓	

Can you work nights? 40

Employment desired ☒ FULL-TIME ONLY ☐ PART-TIME ONLY ☐ FULL-OR PART-TIME

When available for work? 8-16-13

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? ☒ No ☐ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis? ☒ No ☐ Yes If so, please explain _____

Referred by Liliana Hernandez

Social Security No. 632-12-8988

DATE 8-15-13

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Emiliano Zapata	Mt. Zaragoza	8	
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? ☒ No ☐ Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

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DO YOU HAVE A DRIVER'S LICENSE? Yes ☒ No ☐

What is your means of transportation to work? Car

Driver's license number _____ State of issue _____

Operator _____ Commercial (CDL) _____ Chauffeur _____

Expiration date _____

Have you had any accidents during the past three years? Yes ☒ No ☐

If so, how many? _____

Have you had any moving violations during the past three years? Yes ☒ No ☐

If so, how many? _____

OFFICE USE ONLY

Typing Yes ☐ No ☐

Personal Computer Yes ☐ No ☐

10-key Yes ☐ No ☐

WPM _____

PC _____ Mac _____

Word Processing Yes ☐ No ☐

Other _____

Skills _____

Please list two references other than relatives or previous employers.

Name Liliana Hernandez

Name Yadira Ruiz

Position Production

Position Production

Company Reichel Foods

Company Reichel Foods

Address 6101 Bandal Road NW

Address 6101 Bandal Road NW

Telephone 607, 254-2240

Telephone 607, 993-7379

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

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MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes ☒ No ☐

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? Yes ☒ No ☐

Specialty _____

Date Entered _____

Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name <u>Elizabeth Alaniz</u>		Position <u>Production</u>		Company <u>Beichel Foods</u>		Address <u>6101 Bondel road NW</u>		Telephone () _____	
Supervisor name <u>Chan</u>		Employment dates		Pay or salary		From <u>10/12</u>		To <u>2/13</u>	
				Start <u>\$7.50</u>		Final <u>\$8.25</u>		Your last job title <u>Packing</u>	
Reason for leaving (be specific) <u>I have a family emergency</u>									
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>tap, packing, all jobs.</u>									

Name <u>Elizabeth Alaniz</u>		Position <u>Production</u>		Company <u>Ashley Furniture Industries inc</u>		Address <u>One Ashley way</u>		Telephone (608) <u>323-6433</u>	
Supervisor name <u>Greg</u>		Employment dates		Pay or salary		From <u>8/12</u>		To <u>10/12</u>	
				Start <u>\$9.00</u>		Final <u>\$9.50</u>		Your last job title <u>glue</u>	
Reason for leaving (be specific) <u>Alvin</u>									
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>gluing</u>									

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WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name _____		Position _____		Company _____		Address _____		Telephone () _____	
Supervisor name _____		Employment dates _____		Pay or salary _____		From _____		To _____	
Your last job title _____		Start _____		Final _____		Reason for leaving (be specific) _____		List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.	

Name _____		Position _____		Company _____		Address _____		Telephone () _____	
Supervisor name _____		Employment dates _____		Pay or salary _____		From _____		To _____	
Your last job title _____		Start _____		Final _____		Reason for leaving (be specific) _____		List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.	

Who were you referred by? Liliana Hernandez

May we contact your present employer? Yes No

Did you complete this application yourself? Yes No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc., (hereinafter called "the Company"),

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Owner/Managing Member of the Company. Both the undersigned and Corporate Management Group, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release the Company from any liability as a result of such contact. I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act. I further understand that my employment with the Company shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with the Company is terminable at will for any reason by either party.

Signature of applicant

Elizabeth Alaniz

Date:

8-15-13