



Employer Solutions Staffing Group LLC

# Separation Report

Employee Name: Abdirizak Olol  
Client Company: Reichel Foods Separation Date 7/3/13

## Reason for Separation or Refusal

(Please check one of the following)

### **Voluntary (Resignation, Job Abandonment, etc.)**

- Attach Letter of Resignation (if available)
- Date employee quit on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_
- Was there full time work for the employee when he/she quit? \_\_\_\_ Yes \_\_\_\_ No
- Please give a detailed explanation of the circumstances, including any statements made by the employee at the time of separation. (Complete Explanation of Separation below.)

### **Involuntary (Layoff, Company Termination, Death, etc.)**

- Attach Warnings (if available)
- Discharged for misconduct connected with work on 7/2/13
- Describe what the worker did or failed to do which caused the discharge. Explain the specific act of misconduct; avoid general terms like "absenteeism", "violation of rules"; tell what rule was violated and why, how often absent, etc. (Complete Explanation of Separation below.)
- The worker was terminated for unsatisfactory job performance. (Complete Explanation of Separation below.)

### **Explanation of Separation:** (Use additional sheets if necessary)

Abdi's assignment ended due to insubordination, not listening to line leads instructions and lying about being sick to leave early.

Dates of Employment: 9/14/12 to 7/2/13

Starting Position: Tumbler Room

Ending Position: Tumbler Room

**Supervisor's Notes:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify my statements are true and correct.

Supervisor's Signature: Kelsey Adkitt Date: 7/3/13