



**Employer  
Solutions  
Staffing  
Group LLC**

# Separation Report

Employee Name: Tomas Barba  
Client Company: Bechtel Foods Separation Date: 12/26/18

## Reason for Separation or Refusal

(Please check one of the following)

### **Voluntary (Resignation, Job Abandonment, etc.)**

- Attach Letter of Resignation (if available)
- Date employee quit on     /    /
- Was there full time work for the employee when he/she quit? Yes  No
- Please give a detailed explanation of the circumstances, including any statements made by the employee at the time of separation. (Complete Explanation of Separation below.)

### **Involuntary (Layoff, Company Termination, Death, etc.)**

- Attach Warnings (if available)
- Discharged for misconduct connected with work on     /    /
- Describe what the worker did or failed to do which caused the discharge. Explain the specific act of misconduct; avoid general terms like "absenteeism", "violation of rules"; tell what rule was violated and why, how often absent, etc. (Complete Explanation of Separation below.)
- The worker was terminated for unsatisfactory job performance. (Complete Explanation of Separation below.)

### **Explanation of Separation:** (use additional sheets if necessary)

We placed Tomas on a Standby status due to health issues but we are ending his assignment as he is unable to return to work at this time.

I certify my statements are true and correct.

Supervisor's Signature: Emily Theroz Date: 12/26/18