

**Payroll/Status  
Change Notice**

**Employment Agency**

ESSG

Effective Date 10/10/11

Employee Kwot Abang  
Last First Middle

Department \_\_\_\_\_

**Change(s)**

	From	To (or New Hire)
<input checked="" type="checkbox"/> Salary/ Wage	\$ <u>8</u> Per <u>hr</u>	\$ <u>9</u> Per <u>hr</u>
<input type="checkbox"/> Other	\$ _____ Per _____	\$ _____ Per _____

**Reason For Change(s)**

- Demotion
- Dept. Transfer
- New Hire
- Layoff
- Other
- Merit Increase
- Probation Complete
- Promotion
- Reevaluation
- Rehired
- Resignation
- Retirement
- Transfer

**Leave of Absence**

- Educational
- Military
- Other
- Medical
- Family Leave
- Personal

Comments: \_\_\_\_\_

**Office Use Only:** started 7/7/08

Last 3 Pay Increase (Date and From/To Amount):

Date: 11/7/11 From: \$ \_\_\_\_\_ To: \$ \_\_\_\_\_ Reason: she left and came back started at \$7.5 since leave was long

Date: \_\_\_\_\_ From: \$ \_\_\_\_\_ To: \$ \_\_\_\_\_ Reason: \_\_\_\_\_

Date: \_\_\_\_\_ From: \$ \_\_\_\_\_ To: \$ \_\_\_\_\_ Reason: \_\_\_\_\_

Change Authorized By: [Signature] Date: 10/10/11

Change Approved By RF: [Signature] Date: 10/13/11

Change Approved By Agency: \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]