



**Employer
Solutions
Staffing
Group LLC**

Separation Report

Employee Name:

Qali Abirahman

Client Company:

Reichel Foods

Separation Date 10/12/11

Reason for Separation or Refusal

(Please check one of the following)

Voluntary (Resignation, Job Abandonment, etc.)

- ☐ Attach Letter of Resignation (if available)

- ☐ Date employee quit on ____/____/____

Was there full time work for the employee when he/she quit? ____ Yes ____ No

Please give a detailed explanation of the circumstances, including any statements made by the employee at the time of separation. *(Complete Explanation of Separation below.)*

Involuntary (Layoff, Company Termination, Death, etc.)

- ☐ Attach Warnings (if available)

- ☐ Discharged for misconduct connected with work on 10/10/11

- ☐ Describe what the worker did or failed to do which caused the discharge. Explain the specific act of misconduct; avoid general terms like "absenteeism", "violation of rules"; tell what rule was violated and why, how often absent, etc. *(Complete Explanation of Separation below.)*

The worker was terminated for unsatisfactory job performance. *(Complete Explanation of Separation below.)*

Explanation of Separation: *(use additional sheets if necessary)*

Qali was terminated due to her attendance.
On 9/19/11 she was given a last chance
regarding this very issue. Qali called in &
had an unexcused absence on 10/10/11.

I certify my statements are true and correct.

Supervisor's Signature:

Emily Thompson

Date:

10/12/11