

**Payroll/Status
Change Notice**

Employment Agency

CMG

Effective Date 9/21/11

Employee Arredondo Lisa
Last First Middle

Department _____

Change(s) *Base Pay is \$9.50 this is w/ shift diff.

	From	To (or New Hire)
Salary/ Wage	\$ <u>9.50</u> Per <u>hr</u>	\$ <u>10.50</u> Per <u>hr</u>
Other	\$ _____ Per _____	\$ _____ Per _____

Reason For Change(s)

- Demotion
- Merit Increase
- Reired
- Dept. Transfer
- Probation Complete
- Resignation
- New Hire
- Promotion
- Retirement
- Layoff
- Reevaluation
- Transfer
- Other

Leave of Absence

- Educational
- Medical
- Personal
- Military
- Family Leave
- Other

Comments: - Extra responsibility on line recommended by Heng's -

Office Use Only: started 10/27/10

Last 3 Pay Increase (Date, From/To Amount, & Reason):

Date: 4/7/11 From: \$ 8.50 To: \$ 9.50 Reason: Review/caught up

Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Change Authorized By: [Signature] Date: 9/21/11

Change Approved By RF: [Signature] Date: 9/21/11

Change Approved By Agency: _____ Date: _____

[Signature]

[Signature]