

PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2020</u>	Effective Date: <u>12/27/2020</u>
Hire Date: <u>6/22/2020</u>	Hours Worked: <u>6 Months</u>
Employee's Name: <u>Justin Pallister- 2nd Shift</u>	
Department: <u>Dimension Operator</u>	

CHANGE (S)		FROM	TO
X	Rate	\$13.35	\$13.60
	Shift Differential	\$0.50	\$0.50
	Total	\$13.85	\$14.10

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	<input type="checkbox"/> 3 Month	<input checked="" type="checkbox"/> 6 Month	<input type="checkbox"/> 1 Year	<input type="checkbox"/> 18 Month	<input type="checkbox"/> 2 Year	<input type="checkbox"/> Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
Zero Unexcused Absences

Authorized by: <u></u>	Date: <u>12-3-20</u>
Guideline verified: <u>Lou Larson</u>	Date: <u>12-1-2020</u>
<u></u>	Date: <u>12/4/20</u>
(Department Manager)	
(Human Resources)	
(GM Authorization)	

CMG
 12-28
 PL
 12-8