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To gain employment in a progressive company that provides the opportunity for career advancement and growth.

Work Experience

Warehouse Associate

Warehouse II - Liberty Oilfield Services - Henderson, CO
February 2019 to Present

Liberty is an innovative service company providing stimulation services to optimize well production. We focus on offering safe, efficient and high-quality hydraulic fracturing and engineering services, aiming to become the vendor of choice. Our goal is to provide frac design and execution with a real-data focus to optimize field development and improve production enhancement strategies for our clients.

- Welcome delivery trucks
- Receive and track shipments
- Embark merchandise in delivery trucks using appropriate tools
- Accommodate and carefully handle fragile merchandise
- Track and document exact shipment arrival and departure times
- Tag and label merchandise
- Label and stockpile merchandise according to size, shape, and type.
- Box, wrap and pack merchandise in accordance with relevant procedures and standards
- Prepare all orders for shipment
- Record and manage all impaired or damaged merchandise items
- Operate adequate merchandise management tools (for example, forklift)
- Enter data in inventory and logistics software programs

General Manager

Inder Inc - Highlands Ranch, CO
September 2013 to February 2018

Inder Inc. is the parent company to Wildcat Wine and Spirit. Wildcat Wine and Spirits is a liquor store that prides itself on customer service and a great selection, a great retail environment and great selection.

- Complete store operational requirements by scheduling and assigning employees; following up on work results.
- Maintain store staff by recruiting, selecting, orienting, and training employees.
- Maintain store staff job results by coaching, counseling, and disciplining employees; planning, monitoring, and appraising job results.

- Achieve financial objectives by preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions.
- Identify current and future customer requirements by establishing rapport with potential and actual customers and other persons in a position to understand service requirements.
- Formulate pricing policies by reviewing merchandising activities; determining additional needed sales promotion; authorizing clearance sales; studying trends.
- Market merchandise by studying advertising, sales promotion, and display plans; analyzing operating and financial statements for profitability ratios.
- Secure merchandise by implementing security systems and measures.
- Protect employees and customers by providing a safe and clean store environment.
- Maintain the stability and reputation of the store by complying with legal requirements.
- Determine marketing strategy changes by reviewing operating and financial statements and departmental sales records.
- Maintain operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.
- Contribute to team effort by accomplishing related results as needed.

Store Manager

Costco Liquor - Parker, CO

November 2010 to September 2013

Parker Liquor Company is a wholesale liquor distributor located inside Costco. This company is a nationwide distributor of a variety of liquor sold in bulk in order to bring the best discount to the customer.

- Spent 30% of time as the buyer for the store; generated ranking category - month to date sales using RMS system, reviewed sales log for needed product, generated pending purchase orders to be forwarded to regional manager, and met with reps from each distributor to purchase and review new products.
- Trained and certified in T.I.P.S
- Provided customer service by educating the customer on our store brands from different brews to fine wines.
- Assisted with weekly wine tastings by pulling the selected wine, setting up the display, and also serving the customers.
- Checked out paying customers via RMS POS, where we accepted cash and credit/debit cards.
- Walked customers to their vehicles to assist with loading purchased products.
- Set up displays, organized stock, and rearranged products to best fit the store's overall appearance.
- Handled receiving for incoming shipments of new products.
- Handled both the opening and closing procedures which included cash count, bank deposit, safe count, storing credit card receipts, updating weekly receiving/sales/profit reports.
- Manage balance on hand report, batch list, daily sales report, EDC batch report (electronic deposit of credit), and daily employee timesheets
- Email sales and closing reports to human resources.
- Employee Scheduling & Payroll
- Hiring, Training, and Managing, up to eight employees (full time or part time employees)

Store Manager

Advantage Wireless, Wheatridge, Co

February 2006 to November 2010

Advantage Wireless is a cellular phone store that sells Cricket Wireless service, mobile phones, and various wireless accessories. This company is a global distributor and is recognized across the USA and worldwide.

- Provided customer service by assisting in phone sales and activations, reviewed customer accounts using Cindi (Cricket Wireless program), answered incoming calls regarding customer inquiries
- Processed customer payments via Q-Pay and Mersatech
- Responsible for meeting sales standards and goals
- Managed store inventory using Quick-books, Microsoft Excel and Microsoft Word.
- Financial reconciliation, cash handling
- Purchasing
- Hiring, training, managing up to three employees

Store Manager

Genesco Inc - Colorado Springs, CO

May 2003 to February 2006

Genesco Inc. is the parent company for the retail store Underground Station. This company is a leading specialty retailer that operates in the United States, Puerto Rico and Canada. Product lines include men and women's casual footwear, apparel, and accessories.

- Provided customer service by helping customers find and select merchandise, sample product and checkout. I also offered additional products relevant to the customer's needs. Answered incoming calls regarding customer inquiries.
- Held accountable for achieving monthly/yearly profit goals
- Cash Handling, including cash deposits
- Merchandise Purchasing based on inventory and stock analysis
- Hiring, Training, and Managing up to five employees (full time or part time employees)
- Employee Scheduling & Payroll

Education

High School Diploma

Northglenn High School - Northglenn, CO

August 1999 to May 2003

Skills

Warehouse Associate, Picker Packer, Shipping Receiving, Order Puller, Unloading

Certifications and Licenses

Forklift Certified